Print Instructions:
Your prints will now store in the Secure Print queue for 72 hours. Please see the instructions below to print and release your job(s).

Submitting Print Jobs
For instructions on submitting a print job, go to: cpcc.edu/its/printanywhere

Release at a touch screen
1. Press the screen to enter your CPCC Login.
2. Enter your CPCC Login ID and Password.
3. Select your document and choose: Print, Print All, or Delete.
4. Press Exit once you are done printing.

Release at a Multi-function Device (MFD)
1. Swipe your CPCC card or press Sign In to enter your ID.
2. If Sign In was selected: Enter your CPCC Login ID and Password.
3. Press the Print Release button. (The lock symbol is removed once logged in)
4. Select your document and choose: Print, Print All, or Delete.
5. Press the Sign Out button. The button is found on the upper right corner of the screen.

ATTENTION: If your document does not print, please call the ITS Helpdesk: 704.330.5000

PRINT ANYWHERE, POWERED BY CANON