



**Ophthalmic Medical Personnel Diploma Program
(OMP)**

**Program Code D45210
Admission Application**

ACCEPTING APPLICATIONS FOR FALL 2021
Program Start Date: August 16, 2021

<http://www.cpcc.edu/programs/ophthalmic-medical-personnel>



I. Program Overview

The Ophthalmic Medical Personnel Program prepares individuals to perform ophthalmic procedures under the supervision of a licensed physician specializing in Ophthalmology. Course work includes lecture, laboratory, and clinical training in ocular measurements; ocular testing; lensometry; administering topical and oral medications; eye care; and caring for instruments.

Graduates are employed in medical institutions, clinics, or physician practices.

Graduates may qualify as candidates to take the Joint Commission on Allied Health Personnel in Ophthalmology National Certification Exam. Diploma graduates may be eligible for Certified Ophthalmic Assistant certification and Associate degree graduates may be eligible for Certified Ophthalmic Technician certification.

The Ophthalmic Medical Personnel diploma program is a limited enrollment program. Each year a maximum of 20 students are selected along with 5 alternates. Students are ranked according to the total score on the attached admissions form. If you are not accepted and you wish to reapply, you must complete a new Ophthalmic Medical Personnel Admissions Form.

II. Steps to Complete Before Applying for the OMP Diploma Program

CPCC College Admission

1. *Attend an Ophthalmic Medical Personnel Program Information Session at CPCC.*
The OMP program hosts information sessions for students interested in a detailed description of the program and the admission process. Dates and locations of these sessions will be posted on the CPCC [Ophthalmic Medical Personnel program website](#) under News and Events. Admission points can be earned by attending an Information Session.
2. *Complete the CPCC College Admission Application.*
Applications are available online at www.cpcc.edu or at any of the CPCC campus locations. Designate the Ophthalmic Medical Personnel Holding Code (A55280V) as the program of interest on the College Admission Application.
3. *The full list of Enrollment Steps can be found [here](#).* These steps consist of establishing NC residency and requesting official transcripts from high school (unless you have earned an Associate degree or higher), all colleges attended for credit, and Advanced Placement (AP) exam scores if requesting college credit at CPCC through AP exam testing.
4. *Request an external official copy or copies of high school/GED and college transcripts be sent to CPCC Student Records, PO Box 35009, Charlotte, NC 28235-5009.* Transcripts are processed in the order of which they are received. Please allow up to four weeks for processing. You will be notified via your CPCC student email when the evaluation is completed.
5. *If your high school or college transcripts are not from the United States, you will need an International Transcript Evaluation reviewed by an agent outside of Central Piedmont Community College. You are advised to submit your record of courses to an agency recognized by the [National Association of Credential Evaluating Services \(NACES\)](#) website. There is a fee for this service.*

Required Testing

Math and English Placement testing is required. Students must be eligible to enroll in ENG111 and have completed all developmental math requirements.

Required Coursework

If required based on placement tests or high school GPA score, complete all required Developmental studies courses with a grade of "C" or better.

Get a Head start!

Any non-OPH prefix course required for the Ophthalmic Medical Personnel diploma can be taken prior to submitting the OMP Program Application. See the Course list on the [Ophthalmic Medical Personnel catalog page](#) for the list of required courses. Completion of designated courses will also increase your application score.

III. Ophthalmic Medical Personnel Admission Requirements

Points are earned from the following areas:

1. Attendance at an Ophthalmic Medical Personnel Session
2. Past Academic Performance (transcripts)
3. Current Provider Level of CPR certification from American Heart or American Red Cross

The points will be recorded on the application form on page 4. Application must be fully completed (typed, not hand-written) and submitted along with the other supporting documents. No substitutions of courses is acceptable and please highlight the courses on your transcript that you are using for points.

Questions about the Admissions Process?

- Contact the Admissions Specialist, by email at medical.careers@cpcc.edu and by phone at 704-330-6958

IV. Acceptance Into the Program

Upon acceptance into the Ophthalmic Medical Personnel diploma program, students are required to:

- Submit results of a North Carolina and/or national criminal background check at their own expense.
- Students must also complete a medical exam, provide record of immunizations, and carry CPCC's accident insurance.
- Current Provider Level CPR certification from American Heart Association or American Red Cross must be completed by the end of the first semester of the program.
- The student is responsible for the costs of each of these. Required forms will be distributed at the Ophthalmic Medical Personnel Orientation session for students who are accepted into the program.

The required forms are available at the [OMP Program Website](#) and will be discussed at the mandatory Ophthalmic Medical Personnel Orientation session for students who are accepted into the program.

After acceptance and enrollment in the program, students are required to take all courses as scheduled and sequenced. This is considered a lockstep sequence program.

V. Ophthalmic Medical Personnel Diploma Program Application Form

Student Identification

Complete shaded areas with all information currently available.

| | | | | | |
|--|--|------------|--|----------------|--|
| First Name | | Last Name | | CPC Student ID | |
| Street/Apt | | | | | |
| City | | State | | ZIP | |
| Home Phone | | Cell Phone | | CPC Email | |
| Interest in AAS OMP degree? (for informational use only) | | | | | |
| Essential Functions Document | | | | | |
| Please check the box to the right to indicate that you have reviewed and understand the criteria in the Essential Functions document . | | | | | |

Scores

Record scores for Items 1-4 in shaded areas with all information currently available according to the instructions below.

| Item | Points Earned | Points Possible |
|--|---------------|-------------------|
| 1. Attendance Ophthalmic Medical Personnel Information Session | | |
| Date attended | | (2) |
| <small>(will be verified by sign-in sheet at information session by admissions specialist)</small> | | |
| 2. CPR Status | | |
| American Heart | | (2) |
| Red Cross | | |
| 3. Completed Academic Courses | | |
| 1. Only 4 completed courses from the list may be selected to convert to points. 2. The four courses may include high school or college courses or may be a combination of both but not 2 of the same such as ENG 111 and HS English. 3. All courses previously taken and taken in the future must have a grade of "C" or better. 4. BIO prefix classes must have been completed within the last ten years. 5. Course points computation (A=5 pts; B=3 pts; C=1 pt.) | | |
| ENG 111 | | (20 points total) |
| MED 121 | | |
| COM 110 or 231 | | |
| PSY 150 | | |
| Other (BIO 163, 168, or 169) | | |
| Other College Science or Math | | |
| High School English (highest level completed) | | |
| High School Algebra (highest level completed) | | |
| High School Biology (highest level completed) | | |
| High School Other Science (highest level completed) | | |
| 4. Previous Degree: BA, BS, MA, PhD (select highest earned) | | |
| | | (2) |
| Total Application Points | | (26) |

Reset

To clear all fields, select button to the right. This will erase all of your entries in this form.

VI. Application Submission

Check Your Application for Completion

1. Type all information on the Program Application Form (page 4) and print.
2. Secure the following documents to the application:
 - a. Verification of Provider CPR certification
 - b. Copies of unofficial transcripts including high school and college with the selected courses on the application highlighted.

Submit the Completed Application

Submit on or before the deadline date as follows:

- Drop Box

Deposit in the labeled drop box located on the third floor of the Health Careers building on the [Central Campus](#), Room # 3545 (across from the elevators)

Or

- Mail to: Admissions Specialist
Attn: Ophthalmic Medical Personnel
CPCC Central Campus, Belk/Health Careers
Building PO Box 35009
Charlotte, NC 28235

Or

- Email to: medical.careers@cpcc.edu

Scan application page 4 and all additional documents to include as an attachment if emailing.

Questions about the Admissions Process?

Contact the Admissions Specialist at medical.careers@cpcc.edu or [schedule an appointment](#) to meet with the Admissions Specialist for this program.