

VETERANS AFFAIRS EDUCATION BENEFITS CHECKLIST

Thank you for choosing Central Piedmont Community College. We look forward to creating a partnership between you and the Veterans Affairs Education Benefits Department.

Chapter 33, 33 TOE and Fry Scholarship (Transferring or Updating) Benefits Checklist

ADMISSION REQUIREMENTS

- Check or establish residency. The amount of your tuition will be based on whether your residency is marked in-state or out-of-state. If you already have a Central Piedmont login, you can check your residency status in MyCollege by clicking on Tuition Residency Status. If you have never applied to Central Piedmont, please complete the residency determination at www.NCresidency.org/.
- Apply for admission. If you have never applied to Central Piedmont, please complete the residency determination first and the college application next. If you have previously applied for admission you do not need to apply again.
- Request an official copy of your high school transcript for Central Piedmont's Student Records Department unless you have an associate or bachelor's degree from an accredited college/university.
- Submit official transcripts from all previous colleges, member 4 DD214, and military transcripts to our Student Records Department. **All transcripts must be evaluated prior to submitting your VA packet.**
- Take placement tests to confirm the need for remedial courses, if applicable.
- See the Counseling Department to be admitted into a VA catalog approved program or have your program updated to a current catalog year. We can only certify courses that are required under one program of study.

Transferring or Updating Benefits

- Complete the VA Form 22-1995 Change of School or Program at www.vets.gov ----Click on Apply for Education Benefits----Click on Manage Benefits and select Transfer Post-9/11 GI Bill benefits **OR** Change your GI Bill school or program. Click on Complete VA Form 22-1995, sign in, click submit to transmit, then print out a copy with a confirmation number to sign, date and submit to the VA Education Benefits Office along with a copy of your Certificate of Eligibility or a printout of your Ebenefits summary page from the www.benefits.va.gov website to confirm status.

- Read the VA Education Benefits Office Guidelines for Chapter 33, 33 TOE and Fry Scholarship. Sign and date the enclosed Memorandum of Understanding form once you have read all forms in the packet.
- Complete, sign and return the VA Demographic Form.
- Complete, sign and return the enclosed Transcript Certification Form (the form needs to list all transcripts).
- Read, complete and sign the Veterans Affairs Virtual Course Guidelines/Eligibility Criteria.
- Attend Annual VA Certification Workshop.

Next Step: After you have completed all of the steps listed above, submit your Certificate of Eligibility or other proof of eligibility, a signed copy of your 22-1995 VA Change of Schools/Program Form, Demographic Form, Memorandum of Understanding, Transcript Certification form, Veterans Affairs Virtual Course Guidelines/Eligibility Criteria, Request for Certification Form, and a copy of your current class schedule to the Veterans Affairs Education Benefits Office.

Incomplete packets will be returned to the student. We do not accept packets by fax or email.

Please note: Your VA file must be complete, including all College/Military Transcripts being received and evaluated by the Student Records Dept. before you can be certified for your VA Educational Benefits. We do not accept faxed or mailed packets.