CPCC
Placement Test Retest Policy

Effective Spring 2011

Central Piedmont Community College has been using the North Carolina Diagnostic and Placement test since 2013, and considers it to be a very reliable and accurate assessment for placing students into English and math courses, or courses with English, reading or math prerequisites. Accordingly, CPCC makes every effort to provide students with a thorough understanding of the importance of the placement testing process, as well as provide students with the opportunity to take realistic practice tests before taking the actual placement tests. Research conducted by the College Board concludes “… that students be allowed to retest only after they have done a thorough review of the subject matter being tested.” As a result, CPCC has adopted the retest guidelines listed below.

Policy:
- Retesting is permitted one (1) time per year.
- Retesting is allowed based on the following criteria:
  A. If it has been at least one year since you took the placement test, you may retest. Please schedule your retest by visiting www.cpcc.edu/testing_assessment.
  B. If it has been less than one year since you took the placement test, follow the guidelines below:
    a. To retake the Essay, Reading, and Revising & Editing (DRE) sections:
      i. Score at least 70% on the appropriate online practice test
      ii. Pay $10 retest fee
      iii. Schedule your test by visiting www.cpcc.edu/testing_assessment
    b. To retake the Math (DMA) or College-Level Math sections:
      i. Score at least 80% on the appropriate online practice test
      ii. Pay $10 retest fee
      iii. Schedule your test by visiting www.cpcc.edu/testing_assessment

<table>
<thead>
<tr>
<th>Student may choose to take one of the following three:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. DRE WritePlacer Essay, Reading and Revising &amp; Editing</td>
<td>2. DRE WritePlacer Essay</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student may choose to take one of the following four:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. DMA 010-060</td>
<td>2. DMA 010-030</td>
</tr>
</tbody>
</table>

- Practice tests are located at www.cpcc.edu/testing_assessment - Click on “Study” located at center of page.
- Student can determine the date of his/her last placement test by visiting www.cpcc.edu/testing_assessment.
- If student has tested within 1 year…
  1. Student may visit any campus Testing Center and Testing staff will verify prior test dates and satisfactory completion of practice test(s). Student will need to bring a copy of the practice test score(s) to Testing Center.
  2. If above retest conditions are met, Testing staff will issue a retest authorization form, which student takes to Cashiering. The form contains specific instructions for the student and cashier.
  3. Once payment is processed, student will bring the retest authorization form and payment receipt to Testing Center.
    - Student may retake one or all placement test sections.
    - Testing fee is nonrefundable, even if student does not complete retest.

Policy is subject to change.

*Incomplete tests are normally retrievable for up to 14 days. Due to recurring test maintenance, it is a best practice to complete each test section.*

MB 9.2017