CENTRAL PIEDMONT COMMUNITY COLLEGE

Pharmacy Technology Program (PHM)

Program Code D45580 (diploma) or A45580 (AAS)

Admission Application

ACCEPTING APPLICATIONS FOR FALL 2019
Program Start Date: August 15, 2019

http://www.cpcc.edu/medicalcareers/pharmacy-technology

I. Program Overview

The Pharmacy Technology (PHM) curriculum prepares individuals for a career in pharmacy and it provides the opportunity to be a part of one of the fastest growing fields in health care. Pharmacy technicians work closely with pharmacists to help ensure that patients have the medications they need.

Employment opportunities include working with pharmacists in hospitals, drug and grocery stores, and other medical settings to help prepare and distribute medicines to patients. In many pharmacies, technicians screen and prepare orders, perform calculations, and assist in the management of investigational drug studies.

The Pharmacy Technology program is a competitive admissions program. Each year a maximum of 24 students are selected along with two alternates. Students are ranked according to the total score on the Pharmacy Technology Application Form. If you are not accepted and you wish to reapply, you must complete a new Pharmacy Technology Admission Form for the preferred application period.

II. Steps to Complete Before Applying for the PHM Program

CPCC College Admission

1. *Attend a Pharmacy Technology/ PHM Program Information Session at CPCC.*
   The PHM program hosts information sessions for students interested in a detailed description of the program and the admission process. Dates and locations of these sessions will be posted on the [CPCC Pharmacy Technology program website](). Admission points can be earned by attending an Information Session.

2. *Graduate from High School or completed the GED.*

3. *Complete the CPCC College Admission Application*.
   Applications are available online at www.cpcc.edu/getstarted or at any of the CPCC campus locations. Designate the Pharmacy Technology Holding Code (A55280P) as the program of interest on the College Admission Application.

4. *Request an external official copy or copies of high school/GED and college transcripts be sent to CPCC Student Records, PO Box 35009, Charlotte, NC 28235-5009.* Transcripts are processed in the order of which they are received. Please allow up to four weeks for processing. You will be notified via your CPCC student email when the evaluation is completed.

5. *If your high school or college transcripts are not from the United States, you will need an International Transcript Evaluation reviewed by an agent outside of Central Piedmont Community College.* A list of [International Evaluators]() is available in the Counseling Department in the Central High Building on the CPCC Central Campus or through the [National Association of Credential Evaluating Services (NACES)]() website. There is a fee for this service.

Required Testing

Take [required Math and English Placement testing]() at a CPCC Testing Center. Students with college credit for English and Algebra may be exempt from the English and Math Placement tests as determined by the CPCC Transcript Evaluator. All students must meet with an academic advisor to review placement test scores.

Required Coursework

If required based on placement tests or high school GPA score, complete all required Developmental Studies Courses (DRE 098 & DMA 050) with a grade of "C" or better.

Get a Head Start!

Any non-PHM prefix course required for the Pharmacy Technology program can be taken prior to submitting the PHM Program Application. See the Education Plan on the [Pharmacy Technology website]() for the list of required courses. Completion of designated courses will also increase your application score.

III. Pharmacy Technology Program Admission Requirements

The Diploma Program prepares graduates to perform essential functions in various areas of retail pharmacy practice.

The AAS Program prepares graduates to prepare prescription medications, mix intravenous solutions, and other specialized medications, update patient profiles, maintain inventories, package medication in unit-dose or med-card form, and gather data used by pharmacists to monitor drug therapy. Graduates may be employed in retail, hospitals, nursing homes, research laboratories, wholesale drug companies, and pharmaceutical manufacturing facilities. The AAS curriculum is taught from an advanced perspective pertaining to specific advanced levels of employment. At this time, AAS degrees are only recognized in specific hospital settings.

Graduates of either program are eligible to take the National Certification Exam administered by the Pharmacy Technician Certification Board (PTCB) to become a Certified Pharmacy Technician.

Points are earned from the following areas:

1. Attendance at a Pharmacy Technology Session
2. Graduate or Certified as a Pharmacy Technician (CPhT)
3. Transcripts for Completed Academic Courses

The points will be recorded on the application form on page 4. Application must be fully completed (typed, not hand-written) and submitted along with the other supporting documents.

Questions about the Admissions Process?

- Contact Admissions Specialist, at medical.careers@cpcc.edu or call 704-330-6284

IV. Acceptance Into the Program

Upon acceptance into the Pharmacy Technology program, students are required to:

- Submit results of a North Carolina and/or national criminal background check at their own expense.
- Students must also complete a medical exam, provide record of immunizations, show proof of medical insurance and carry CPCC's accident insurance.

The required forms are available at the PHM Program Website and will be discussed at the mandatory Pharmacy Technology Orientation session for students who are accepted into the program.

- After acceptance and enrollment in the program, students are required to take all courses as scheduled and sequenced. This is considered a lockstep sequence program.

V. Pharmacy Technology Program Application Form
Student Identification

Complete shaded areas with all information currently available.

First Name		Last Name		CPCC Student ID	
Street/Apt					
City			State		ZIP	
Home Phone		Cell Phone		CPCC Email	
Diploma (retail track)		AAS degree (hospital and retail track)			

Scores

Record scores for Items 1-4 in shaded areas with all information currently available according to the instructions below.

Item			Points Earned	Points Possible
1. Attendance Pharmacy Technology Information Session				(1)
	Date attended	(will be verified by sign-in sheet at information session by admissions specialist)		
2. Prior Pharmacy Technician	**Pharmacy Technician**			(5)
	I am a current Registered CPhT (attach documentation)			
	I am a graduate of a Pharmacy Tech. certificate program (attach documentation)			(2)
	I have at least 40 hours of work experience as a Pharmacy Technician (attach documentation)			(2)
3. Completed Academic Courses 1. Only completed courses from the list may be selected to convert to points. 2. All courses previously taken and taken in the future must have a grade of "C" or better. 3. Course points computation (A=3 pts; B=2 pts; C=1 pt.)	BIO 161, 163, 168, or 169			(12 points total)
	COM 110 or 231			
	MAT 143 or higher			
	MED 120 or MED 121			
Total Application Points				(22)

To clear all fields, select button to the right.
This will erase all of your entries to this form.

VI. Application Submission

Check Your Application for Completion

1. Type all information on the Program Application Form (page 4) and print.
2. Read, print, and be sure you are able to sign at orientation the CPCC Pharmacy Technology Essential Functions Document found on the website.
3. Secure the following documents to the application:
   a. Verification of Pharmacy Tech Certification (CPhT), certificate from course, and/or proof of work experience as a Pharmacy Technician (if applicable)

Submit the Completed Application

Submit on or before the deadline date as follows:

- Drop Box

     Deposit in the labeled drop box located on the third floor of the Health Careers building on the Central Campus, Room # 3545 (across from the elevators)

     Or

- Mail to: Admissions Specialist
                      Attn: Pharmacy Technology
                      CPCC Central Campus, Belk/Health Careers Building
                      PO Box 35009
                      Charlotte, NC 28235-5009

     Or

- Email to: Admission Specialist at medical.careers@cpcc.edu

     Scan application page 4 and all additional documents to include as an attachment if emailing.

Questions about the Admissions Process?

- Contact the Admissions Specialist at medical.careers@cpcc.edu or schedule an appointment to meet with the Admissions Specialist for this program.