

Jobs in Demand

January 2018 Report

It's time. Take charge of your future.

Whether you are starting out or changing careers, start by knowing high-demand jobs in our local area. Using the latest online tools, Central Piedmont Community College (CPCC) provides this report to help you better understand the job market. You may also learn about the credit and non-credit (continuing education) courses, programs and certifications for your career path.

Top 25 occupations

This table ranks the top 25 occupations from the most recent six-month period (July 01, 2017 – Dec. 31, 2017) based on 104,415 online job postings for Mecklenburg County and the Metropolitan Statistical Area (MSA) of Charlotte-Concord-Gastonia, NC-SC. (3,941 postings were unspecified or unclassified.)
Source: Labor Insight Jobs (Burning Glass Technologies)

The more job postings, the higher the rank.

Links for the specific occupations (left side) go to [O*NET Online](#) for details on a particular occupation's job tasks, knowledge and skills needed, typical education level and more. The right-side column on CPCC programs links to [CPCC Career Coach](#) (see "Related Degrees" near end) or other webpages showing college programs that best match those occupations. Career Coach also offers details on wages and the area job outlook. The indication of a (B) means the typical education level is a bachelor's degree. An (M) indicates master's degree is typical.

Visit the [Changing Careers](#) page for more resources. Remember, CPCC courses and certificate programs change to meet your needs and occupational demand. For registration and schedules, visit www.cpcc.edu.

Rank	Occupation (8-digit O*NET) (links to O*NET Online)	Past 6- mth period	Dec. report (ending 11/30/17)	Suggested CPCC programs include:
1.	Registered Nurses	5,568	5,706	Nursing Degree
2.	Software Developers, Applications (B)	5,241	5,667	Associate in Science Degree, Simulation and Game Development
3.	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products (B)	3,443	3,660	Marketing and Social Media, Communication
4.	Heavy and Tractor-Trailer Truck Drivers	3,291	3,735	Transport Systems Technology -Truck Driving
5.	Retail Salespersons	3,150	3,229	Computer Skills, Communication, Marketing and Retailing Concentration, Degree; College and Work Focus Programs
6.	First-Line Supervisors of Retail Sales Workers	2,074	2,062	Communication, Marketing and Retailing Concentration, Degree
7.	Management Analysts (M)	2,038	2,251	Associate in Arts Degree, Certificates
8.	Managers, All Other	1,885	2,007	Business Administration Degree
9.	Customer Service Representatives	1,842	1,912	Computer Skills, College and Work Focus Programs, NC CRC Certificate
10.	Computer Systems Analysts (B)	1,504	1,591	Information Technology programs
11.	Computer Systems Engineers/Architects (B)	1,423	1,545	Non-credit certificates, IT Infrastructure
12.	Maintenance and Repair Workers, General	1,363	1,487	Computer Integrated Machining degree, diploma and certificates; Mechatronics
13.	Business Intelligence Analysts (B)	1,310	1,418	Non-credit Data Analytics
14.	Information Technology Project Managers (B)	1,267	1,361	Associate in Science Degree, IT Project Management
15.	Human Resources Specialists (B)	1,232	1,311	HR and Payroll, Communication, Computer Skills
16.	Web Developers (B)	1,179	1,266	Certificates, Computer Technologies Integration degree
17.	Sales Managers (B)	1,167	1,239	Leadership and Management, Communication
18.	Laborers and Freight, Stock, and Material Movers	1,065	1,083	Forklift Operator Certification, Computer Skills, NC Career Readiness Certificate, College and Work Focus Programs
19.	Medical and Health Services Managers (B)	1,018	1,074	Medical Office Administration, Leadership and Management
20.	Secretaries and Administrative Assistants, Except Legal, Medical and Executive	992	1,059	Office Administration, QuickBooks, Professional Bookkeeper Certificate, Computer Skills
21.	Information Security Analysts (B)	974	1,035	Associate in Science Degree, CompTIA Network +, CompTIA Security+, SQL, ITIL, IT Infrastructure
22.	Stock Clerks, Sales Floor	936	*	
23.	Accountants (B)	931	1,017	Accounting Degree and Certificate, QuickBooks, Professional Bookkeeper Certificate
24.	Financial Analysts (B)	924	991	Accounting Degree and Certificate
25.	Computer User Support Specialists (B)	919	976	Non-credit certificates, IT Infrastructure, Information Technology

Source: Labor Insight Jobs (Burning Glass Technologies)

*Not ranked in previous month's top 25 list.

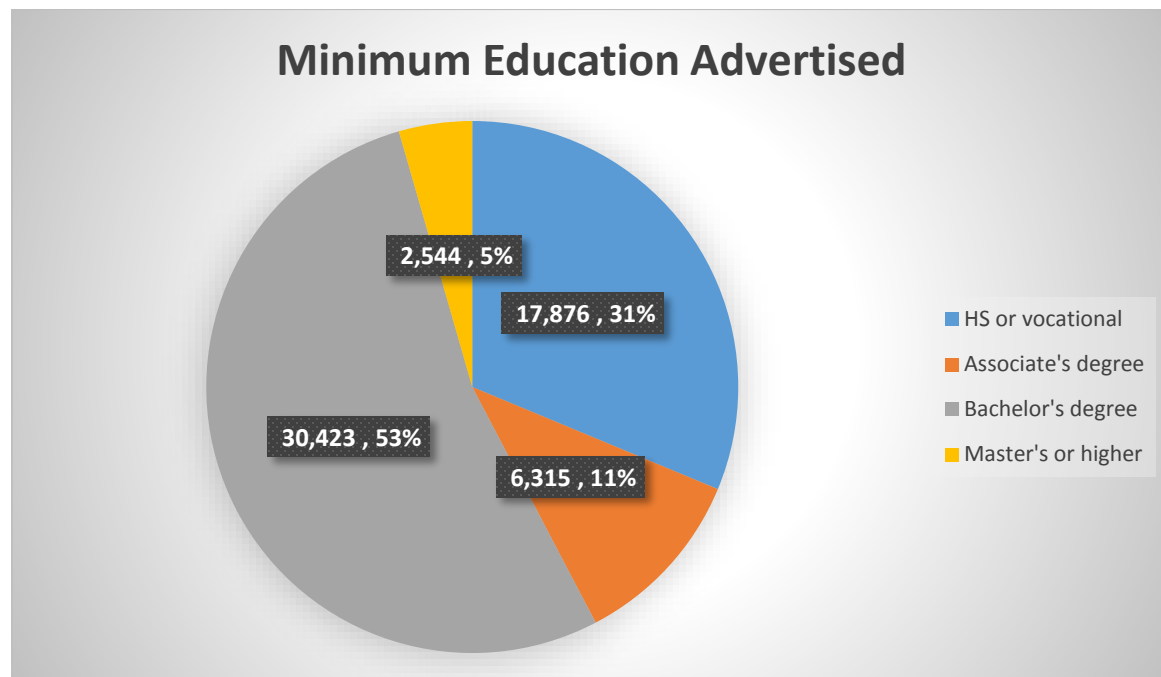
Specialized skills

Specialized skills in greatest demand as taken from these 104,415 online job postings, ranked from highest demand, are the following:

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|-------------------------|------------------------|
| 1. Customer Service | 11. Supervisory Skills |
| 2. Microsoft Excel | 12. Retail Setting |
| 3. Microsoft Office | 13. Microsoft Word |
| 4. Sales | 14. Repair |
| 5. Scheduling | 15. Accounting |
| 6. Project Management | 16. Inspection |
| 7. Budgeting | 17. Oracle |
| 8. SQL | 18. JAVA |
| 9. Microsoft PowerPoint | 19. Cleaning |
| 10. Customer Contact | 20. Patient Care |

Minimum education requirements

About 55 percent of the jobs from the total postings online in the six-month period ending Nov. 30, 2017 (117,040) offered minimum education requirements. These showed the following:



Source: Labor Insight Jobs (Burning Glass Technologies)

Top 25 occupations typically needing less than a four-year degree

During the six-month reporting period ending Dec. 31, 2017, there were 58,322 area postings for occupations that typically require less than a four-year degree (inferred) or specifying an associate's degree or high school or vocational training.

Occupations – ranked by number of postings

1. Registered Nurses (5,568 postings)
2. Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products (3,443)
3. Heavy and Tractor-Trailer Truck Drivers (3,291)
4. Retail Salespersons (3,150)
5. First-Line Supervisors of Retail Sales Workers (2,074)
6. Customer Service Representatives (1,842)
7. Maintenance and Repair Workers, General (1,363)
8. Human Resources Specialists (1,232)
9. Laborers and Freight, Stock, and Material Movers, Hand (1,065)
10. Secretaries and Administrative Assistants, Except Legal, Medical, and Executive (992)
11. Stock Clerks, Order Fillers (936)
12. Computer User Support Specialists (919)
13. First-Line Supervisors of Food Preparation and Serving Workers (853)
14. Combined Food Preparation and Serving Workers, including Fast Food (821)
15. Bookkeeping, Accounting and Auditing Clerks (763)
16. Nursing Assistants (762)
17. Cashiers (721)
18. First-Line Supervisors of Office and Administrative Support Workers (693)
19. Licensed Practical and Licensed Vocational Nurses (668)
20. Medical Assistants (624)
21. Network and Computer Systems Administrators (617)
22. Merchandise Displayers and Window Trimmers (579)
23. Production Workers, All Other (514)
24. Cooks, Restaurant (507)
25. Construction Managers (473)

Source: Labor Insight Jobs (Burning Glass Technologies)

Top 12 area employers (postings for occupations typically needing less than a four-year degree)

(Postings 58,322. Postings with unspecified employer: 15,588)

1. Carolinas HealthCare System	4,143	7. Watkins & Shepard Trucking	364
2. Lowe's Companies, Inc.	1,271	8. Belk	359
3. Harris Teeter	912	9. Novant Health	336
4. Food Lion Incorporated	850	10. Compass Group	332
5. Wells Fargo	462	11. The Home Depot Inc.	304
6. Bank of America	417	12. Marriott International, Inc.	298