CPCC
Placement Test Retest Policy

Effective Spring 2011

Central Piedmont Community College has been using the ACCUPLACER™ placement tests since 1985, and considers ACCUPLACER a very reliable and accurate assessment for placing students into English and math courses, or courses with English, reading or math prerequisites. Accordingly, CPCC makes every effort to provide students with a thorough understanding of the importance of the placement testing process, as well as provide students with the opportunity to take realistic practice tests before taking the actual placement tests. Research conducted by the College Board concludes *"… that students be allowed to retest only after they have done a thorough review of the subject matter being tested."* As a result, CPCC has adopted the retest guidelines listed below.

Policy:

- **Student is granted ACCUPLACER retest permission by Testing Center if:**
  - a) Student took original test section within one year AND
  - b) Student completed appropriate practice test(s) and scored at least 70% AND
  - c) Student paid $10 retest fee / section
    - Student is permitted one (1) retest per test section / year.
    - Student may retest free of charge if appropriate test section was taken over one year ago.

Process:

- Student can determine the date of his/her last placement test by visiting www.cpcc.edu/testing_assessment.
- If student has tested within 1 year…
  1) Student may complete practice test specific to the ACCUPLACER test section he/she would like to retake AND score at least 70%. Practice tests and review videos are available at www.cpcc.edu/testing_assessment.
  2) Student may visit any campus Testing Center and Testing staff will verify prior test dates and satisfactory completion of practice test(s). Student will need to bring a copy of the practice test score to Testing Center.
  3) If above retest conditions are satisfied, Testing staff will issue a retest authorization form, which student takes to Cashiering. Form will contain specific instructions for the student and cashier.
  4) Once payment is processed, the student will bring the retest authorization form and payment receipt to Testing Center.
     - Student may retake one or all placement test sections for $10/section.
     - Testing fee is nonrefundable, even if student does not complete retest.*

Policy is subject to change.

*Incomplete tests are normally retrievable for up to 14 days for completion. After this time, ACCUPLACER will "close" the test session.