

# CPCC

## Placement Test Retest Policy

Effective Spring 2011

Central Piedmont Community College has been using the North Carolina Diagnostic and Placement test since 2013, and considers it to be a very reliable and accurate assessment for placing students into English and math courses, or courses with English, reading or math prerequisites. Accordingly, CPCC makes every effort to provide students with a thorough understanding of the importance of the placement testing process, as well as provide students with the opportunity to take realistic practice tests before taking the actual placement tests. Research conducted by the College Board concludes "... *that students be allowed to retest only after they have done a thorough review of the subject matter being tested.*" As a result, CPCC has adopted the retest guidelines listed below.

### **Policy:**

- **Student is granted placement test retest permission by Testing Center if:**
  - A. If it has been at least one year since you took the section of the placement test that you would like to retake, you may retest.
  - B. If it has been less than one year since you took the section of the placement test that you would like to retake:
    - a. To retake the English and Revising & Editing section:
      - i. Take appropriate online practice test AND
      - ii. Score at least 70% AND
      - iii. Pay \$10 retest fee
    - b. To retake the Essay section:
      - i. Take essay practice test AND
      - ii. Pay \$10 retest fee
    - c. To retake the Math section:
      - i. Take appropriate online practice test for specific DMA section to retake AND
      - ii. Score at least 80% AND
      - iii. Pay \$10 retest fee
        1. DMA test sections are grouped as follows and cannot be administered separately:
          - a. DMA 010-030
          - b. DMA 040-060
          - c. DMA 010-060

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Policy is subject to change.

\*Incomplete tests are normally retrievable for up to 14 days for completion.

**Process:**

- Student can determine the date of his/her last placement test by visiting [www.cpcc.edu/testing\\_assessment](http://www.cpcc.edu/testing_assessment).
- If student has tested within 1 year...
  - 1) Student may complete practice test specific to the placement test section he/she would like to retake AND meet required score (see above). To retake the WritePlacer essay, please complete practice essay on page 12 of Official NC DAP Sample Questions for English/Reading/WritePlacer/Math and bring to CPCC Testing Center for verification. Practice tests, practice essay, and review videos are available at [http://www.cpcc.edu/testing\\_assessment/placement-testing/accuplacer-study-guides](http://www.cpcc.edu/testing_assessment/placement-testing/accuplacer-study-guides).
  - 2) Student may visit any campus Testing Center and Testing staff will verify prior test dates and satisfactory completion of practice test(s) and essay. Student will need to bring a copy of the practice test score and practice essay to Testing Center.
  - 3) If above retest conditions are satisfied, Testing staff will issue a retest authorization form, which student takes to Cashiering. Form will contain specific instructions for the student and cashier.
  - 4) Once payment is processed, the student will bring the retest authorization form and payment receipt to Testing Center.
    - Student may retake one or all placement test sections.
    - Testing fee is nonrefundable, even if student does not complete retest.\*

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