



Author Questionnaire

Date: _____

Author Name (as it should appear on the book cover): _____

Name you go by if different than your pen name: _____

Title or Designations: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Fax: _____

Email: _____ Cell Phone: _____

BIOGRAPHY: Please attach a one-paragraph biography of yourself. Be sure to mention any advanced degrees you may have and any organizations or affiliations you are a part of that could potentially be a marketing avenue for your book. **Photocopies of your diplomas are **only** necessary if you are writing a book which falls within the area of your expertise.*

TITLE OF BOOK (in full): _____

IS YOUR BOOK COMPLETE? _____ Yes _____ No If no, how much longer do you think it will

take you to complete it? _____

Estimated number of: Pages: _____ Photographs: B&W _____ COLOR _____ Drawings: B&W _____

COLOR _____ Maps: B&W _____ COLOR _____ Other: _____

Other special inclusions or details: _____

THE MARKET FOR YOUR BOOK: On a separate sheet of paper, please summarize your marketing plan for your book, include any professional, academic, or other groups you feel might be interested in this book.

CHECKLIST: Have you...

- Answered every question on this form?
- Provided **six (6) copies** of the first two chapters of your book **OR \$35** and **one (1) copy**?
- Attached a short bio and marketing plan?
- Signed and dated this form?

SIGNATURE: I have read this questionnaire and have answered its questions honestly and as completely as possible.

Author Signature

Date

***Photocopies of your diplomas are only necessary if you are writing a book which falls within the area of your expertise. All submissions intended for use in the classroom (text, workbook or other) must be accompanied by a written letter of approval by the division director or principal.**