

ADMINISTRATOR/PROFESSIONAL EMPLOYEE RECOGNITION AWARD

Nomination Criteria

Send an electronic completed copy of this form and all supporting documentation to the Employee Recognition Committee Chair

Nominee _____ **Campus** _____

Position Title _____ **Department** _____

List of position duties and responsibilities: (brief)

Nominated by _____ **Contact/Phone** _____

REQUIREMENTS: The nominee will have been a full-time employee of the college for at least three (3) years at a time of nomination.

THE AWARD: The winner of each semester's Instructor Employee Recognition Award shall receive \$1,000.

NOMINATION: Nominations may be made by anyone (supervisors, co-workers, peers or departments) connected with the nominee and with CPCC. The nomination should describe the nominee's commendable work performance using specific examples to show how the nominee fulfills the College Mission and Values and explain specifically how the nominee demonstrates outstanding performance, beyond day-to-day job duties, within the College and the community. Attach multiple letters of support. Attach this form to the nomination.

Mission Statement

Central Piedmont Community College is an innovative and comprehensive college that advances the life-long educational development of students consistent with their needs, interests, and abilities while strengthening the economic, social, and cultural life of its diverse community. The College accomplishes this purpose by providing high-quality, flexible pre-baccalaureate and career-focused educational programs and services which are academically, geographically, and financially accessible. This purpose requires a fundamental commitment to student success through teaching and learning excellence within a supportive environment.

Institutional Values

Learning, Inclusiveness, Responsiveness, Excellence, Integrity, Accessibility and Innovation

FOR COMMITTEE USE ONLY. DO NOT WRITE BELOW THIS LINE.

Date Received _____ Years of Service _____ Eligibility Expires on _____