

# Sign-in to Google with CPCC Credentials

1. Go to [www.google.com](http://www.google.com)

2. Check to see whether you are already signed in to Google.

**a) Not Signed In:**

You will see a blue “Sign In” button in upper left corner of screen. If you see this button, continue to Step 3 to Sign In.



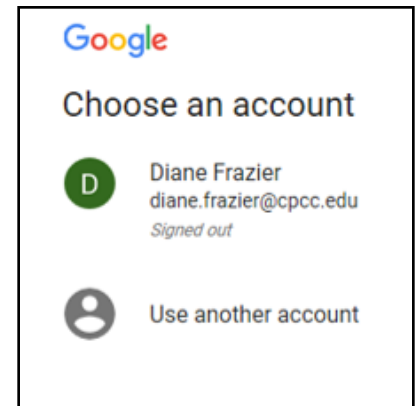
**b) Signed in with non-CPCC Account:**

If you are already signed in with a non-CPCC account, Go to Step 4 below to Sign Out.

3. Sign-in to Google with your CPCC account

If your CPCC Account is listed under “Choose Account”, then click that account. Follow prompts to enter your CPCC credentials (same user id and password you use to log into your CPCC computer). You are now signed in to Google with your CPCC google account.

If your CPCC account is not listed, click “Use Another Account.” At the prompts, enter your CPCC email address, then click Next. Follow prompts to enter your CPCC credentials (same user id and password you use to log into your CPCC computer). You are now signed in to Google with your CPCC google account.



4. Sign out of non-CPCC account and Sign in to CPCC Account

If you are signed in to Google with a non-CPCC account, you will need to sign out of the current account and sign back in with your CPCC account:

a) You will see an account icon in the upper left corner of the Google screen. Click the account icon and then click the “Sign Out” button from the pop-up screen.

b) Now that you are signed out, go back to Step 1 above and follow Instructions for signing in with your CPCC account.

