



## Admissions Information for International Students

Thank you for your interest in attending Central Piedmont Community College (CPC) in Charlotte, North Carolina, as an F-1 student. ***The following documents must be received by CPC before your application will be considered. All applications must be complete before submitting.***

### Application Forms

Each applicant must complete the **International Student Application** the **International Student Agreement Form** as well as the **Guarantee of Financial Support** and **Transfer Recommendation Form** (if applicable).

### Evidence of Financial Support

**Tuition, books, medical insurance, and living expenses for one academic year will cost approximately \$16,850**

- Tuition \$8000\*
- Medical insurance \$350
- Living expenses and books \$8500

Please add an additional **\$5,000 for each dependent**. We *must* have a statement from your sponsor's bank, dated within the past 2 months, that shows the above amount on deposit. Copies will be accepted and you will need to bring the **ORIGINAL FINANCIAL STATEMENTS** to your visa interview. This document, along with the signed Guarantee of Financial Support must be submitted as part of your application. Please remember to keep copies of all financial information for your records.

**\*Tuition and fees are subject to change without notice. Figure does not include the summer session and is an estimate of living and insurance expenses. Actual expenses may vary but you are required to show the required amount.**

### Evidence of English Competency

A TOEFL score is not required to apply to CPC. **However, you must meet the TOEFL or IELTS requirement (stated below) OR take and complete the Academic English as a Second Language Program (EFL) to enter a college-level program.**

#### **Test of English as a Foreign Language (TOEFL)**

Before entering a full-time academic (college) program, a student is required to have:

- A total score of at least 65 with no single score below 16.

#### **Academic International English Language Testing System (Academic IELTS).**

Before entering a full-time academic (college) program, a student is required to have:

- A total score of at least 6.0 with no single score below 5.5.

\*If any single score falls below the minimum, the student is required to take, and complete, the Academic English as a Second Language (ESL) Program.

**CPC no longer accepts Paper-based TOEFL (pBT) or Computer-based (cBT) TOEFL.**

**If the minimum scores noted above for English proficiency are met, the student will be allowed to take the Accuplacer placement test.**

## Official Diploma/Transcripts

Any applicants must include a copy of his/her **official high school diploma and transcript with an English translation**. Upon arrival at CPCC, you will be required to bring your original documents to the records department. If transferring from another US institution, the student must include a copy of his/her transcript from that institution of any course taken. **(If the student is younger than 18, originals are required)**

## Copy of Passport/Visa, I-20 and I-94 (if available)

- Please provide a copy of the biographical page of your passport.
- Please provide a copy of the biographical page(s) of dependent's passport (if applicable).
- Please provide a copy of your current visa as well as a copy of the stamp from your most recent arrival into the U.S. if applicable.
- For students in the U.S. please provide a copy of your electronic I-94 and current I-20

## Fee

**\$40 non-refundable processing fee.** Certified check or U.S. money order made payable to CPCC.

Send all the above documents to:

**Central Piedmont Community College  
International Student Admissions  
P.O. Box 35009  
Charlotte, North Carolina 28235-5009  
USA**

**Phone: 704.330.6838**

**Fax: 704.330.6130**

A record of your application will be kept on file for one year.

### Housing

CPCC does not have dormitories or residence halls on our campuses. Students must arrange for housing prior to arrival or upon arrival to Charlotte. Charlotte provides a wide range of reasonably priced housing to select from.





INTERNATIONAL STUDENT APPLICATION

\*Please include a copy of the data page of your passport with photo

When filling out the form below, please print

1. Family Name First Name Middle Name

2. Date of Birth: Month Day Year Sex: Male Female

3. My Native Language is

4. Country of Birth

5. Country of Passport (Citizenship)

6. Phone Number Email Address

7. Foreign mailing address (REQUIRED)

8. Local address (Charlotte)

9. Degree or program you wish to study at CPCC:

English as a Foreign Language (EFL) Associate Degree/College Transfer EFL and Associate Degree/College Transfer

Your intended program of study (degree) at CPCC:

\*If you do not have the required proof of English proficiency, you will begin in the EFL program.

10. Source of Funding: Name of person or organization signing your guarantee of support to attend CPCC:

Name Relationship

I am self-sponsored and the financial statements have my name listed as the account owner

11. Spouse or Dependent Information: If accompanied by spouse or child, Dependent F-2 visa:

1. (Dependent) Family Name First Name Middle Name (Date of Birth) (Place of Birth) (Sex) Male Female Month/Day/Year (Citizenship) (Age) Relationship Spouse Child

**2. (Dependent)**

\_\_\_\_\_  
Family Name First Name Middle Name  
(Date of Birth) \_\_\_\_\_ (Place of Birth) \_\_\_\_\_ (Sex)  Male  Female  
Month/Day/Year  
(Citizenship) \_\_\_\_\_ (Age) \_\_\_\_\_ Relationship  Spouse  Child

12. If you already have a visa, what kind of visa do you have? \_\_\_\_\_

13. If applicable, when does your stay in the U.S. expire? \_\_\_\_\_ (date on your I-94 stamp)

14. Are you applying for a change of status? (Select one) Yes \_\_\_\_\_ No \_\_\_\_\_

15. Are you transferring your SEVIS record from another school in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

16. If you have attended other schools in the USA prior to coming to CPCC please list:

\_\_\_\_\_

17. Date of high school graduation \_\_\_\_\_ Years attended, from \_\_\_\_\_ to \_\_\_\_\_

18. Do you meet the TOEFL score requirements? \_\_\_\_\_ If yes, please provide an official copy of your scores.

19. Tentative starting date: (circle one) **Spring** **Summer** **Fall**  
January-May May-August August- December

20. In case of emergency, notify: Name \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_

**21. I-20 Delivery & Release Information: Please select one**

- Hold I-20 for pick-up (we will contact the person noted below)
- Mail I-20 to my local address or address noted below
- Mail I-20 to my foreign address

I authorize to release my I-20 to contact below:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

**\*Please note that all mail is sent via USPS and may take up to two weeks for international delivery. If someone other than who you have designated above will pick up your documents, a signed FERPA Release form is needed from you.**

I certify that the above information is true and accurate

**Student**  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Must be signed by student**



**Central Piedmont Community College**  
**INTERNATIONAL STUDENT AGREEMENT FORM**

**Family Name**

**First Name**

**Middle Name**

Passport from (Country): \_\_\_\_\_

**I UNDERSTAND AND AGREE TO THE FOLLOWING:**

1. If I do not have a sufficient score on the TOEFL or IELTS, I will need to take the Intensive English as a Second Language Program at CPCC before starting a program of study.
2. I am required to have adequate health and hospitalization insurance (approximately \$350 per year if purchased in the United States).
3. I understand that during my stay in the United States as an F-1 visa student at Central Piedmont Community College, I will not be permitted to work off campus for salary or wages unless I have official permission from the U.S. Citizenship & Immigration Services.
4. As an F-1 visa student, I understand that I must be registered for and complete at least 12 credit hours to maintain my status. Out of the required 12 credits, no more than 3 credits may be in an online class.
5. I understand that I must make academic progress toward a degree and will be held to the Standards of Academic Progress at CPCC. Failure to do so may result in academic warning, probation or suspension.
6. I understand that I am responsible for maintaining my granted status. It is my responsibility to communicate any changes in contact information, in program of study, in institution of study or program to the International Programs and Services Office within the time required.
7. As an F-1 student, if I have questions about the requirements of my status or maintaining my status that I will contact the International Programs and Services Office for clarification and assistance.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*I have read and understand the above responsibilities or have had someone fluent in English assist me before signing this form.*



**Central Piedmont Community College  
GUARANTEE OF FINANCIAL SUPPORT**

The purpose of this form is to facilitate the process of documenting financial support for an international student applicant requesting the Certificate of Eligibility Form I-20. CPCC is required by law to verify that the applicant has sufficient funds in the required amount or has a sponsorship able to provide support.

**Applicant's Information**

Name: \_\_\_\_\_

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
                  Month     Day     Year

Phone number and/or email address: \_\_\_\_\_

**I do not require sponsorship and will provide my personal financial statements.**

**Sponsor's Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
                  \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Phone number and/or email address: \_\_\_\_\_

**Financial Requirements**

Each school is required to estimate what tuition and expenses, including health insurance, will cost for one year. The required amount that must be shown on deposit must be equal to at least:

- **\$16,850 USD\***
- **\$5,000 USD required for each dependent listed on the application**

*The funds must be on deposit and the sponsor or applicant's name must be clearly visible on the statement.*

***I certify that the information provided is correct and the required amounts shown on the financial statements included will be used to support the applicant during his/her studies at Central Piedmont Community College***

Sponsor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***\*Please include original bank statements dated within 2 months of this application. Although actual expenses may be different, you are required to show the full amount to qualify for the Form I-20.***



**Central Piedmont Community College  
TRANSFER RECOMMENDATION FORM**

*Complete the top portion and bring to your current school to complete the bottom portion, return to CPCC*

This form must be sent to the Designated School Official (DSO) for International Students at the college or university last attended.

**The following is to be completed by the applicant:**

---

**Last Name** **First Name** **Middle Name**

I hereby authorize \_\_\_\_\_ to release the information below

**Institution**

---

**Admission/Student Number** **Student Signature** **Date**

**The following is to be completed by the DSO:**

1. Is this applicant an F-1 Student?    Yes \_\_\_\_    No \_\_\_\_

2. SEVIS ID Number: N \_\_\_\_\_    3. Last date of attendance: \_\_\_\_\_

4. Is this applicant eligible to transfer from your institution?    Yes \_\_\_\_    No \_\_\_\_

If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Date of transfer from SEVIS to CPCC, ATL214F10668000: \_\_\_\_\_

Your school name as it appears in SEVIS: \_\_\_\_\_

5. Can you be contacted for additional information?    Yes \_\_\_\_    No \_\_\_\_    Contact Number: \_\_\_\_\_

Print Name: \_\_\_\_\_

---

**Signature** **Title** **Date**



A \$40 Application fee is required as a part of the international student application. You may include a check or money order or complete the information below to authorize the charge to your credit card.

### One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize **Central Piedmont Community College International Programs & Services** to make a one-time debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

**Please complete the information below:**

I \_\_\_\_\_ authorize **CPCC** to charge my credit card  
(full name)

account indicated below for **\$40.00** on or after \_\_\_\_\_. This payment is for  
(amount) (today's date)

The CPCC International Student Application Fee.  
(description of goods/services)

Billing Address \_\_\_\_\_

Phone# \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_

**Account Type:**  Visa  MasterCard  AMEX  Discover

**Cardholder Name** \_\_\_\_\_

**Account Number** \_\_\_\_\_

**Expiration Date** \_\_\_\_\_

**CVV2 code** \_\_\_\_\_ **3 or 4 digit number on back of card**

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.



