

61565



Graduate Survey Health Information Management

This survey is designed to help the HIM (Health Information Management) program faculty determine the strengths and areas for improvement for our program. All data will be kept confidential and will be used for program evaluation purposes only.

What year did you graduate?

- Spring 2005 Fall 2004 Spring 2004 Summer 2003
 Summer 2005 Summer 2004 Fall 2003 Spring 2003 Fall 2002

Please mark the category or categories that reflect your status at the time of this survey:

- Employment Status Full-time (More than 40 hrs per week)
 Part-time (Less than 40 hrs per week)
 Student Status Full-time (12 or more credit hours per semester)
 Part-time (11 or less credit hours per semester)

Consider each item separately and rate each item independently of all others. If you are unsure or do not know about a particular area please mark N/A.

A. Knowledge Base

The Program:

1. Helped me acquire the knowledge necessary to function in my current job.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

2. Prepared me to use sound judgement while functioning in my current job.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

3. Prepared me to be able to recommend appropriate procedures relevant to my job.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

4. Enabled me to think critically, solve problems, and develop appropriate action steps.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

B. Professional Practice (Clinical) Proficiency (Psychomotor Domain)

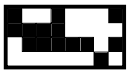
The Program:

5. Prepared me with the skills to perform as an HIM professional.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

6. My professional practice experiences were valuable in reinforcing my HIM skills.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A



61565

C. Behavioral Skills (Affective Domain)

The Program:

7. Prepared me to communicate effectively within my work setting.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

8. Prepared me to conduct myself in an ethical and professional manner.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

9. Taught me to manage my time efficiently while functioning in my current job.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

10. Prepared me to work effectively as a team member.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

D. Overall Rating

11. Please rate and comment on the OVERALL quality of your preparation as an HIM professional.

- Strongly disagree Generally disagree Neutral (acceptable) Generally agree Strongly agree N/A

E. General Information

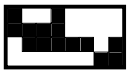
12. I am currently employed in the HIM field Yes No

13. I have actively pursued attaining my RHIT or RHIA credential. Yes No

14. I am a member of AHIMA Yes No

15. Based on your work experience, please identify two or three strengths of the HIM program?

15b. Based on your work experience, please make two or three suggestions to further strengthen the HIM program?



61565

16. What qualities/skills were expected of you upon employment that was not included in the program?

17. How did you first learn about the HIM (Health Information Management) profession?

- From a relative or friend
- From college advisor/career planner
- From high school counselor/advisor
- College catalog
- Internet search
- Previous work experience
- Advertisement/article
- Other

Employment Information. Provide the requested information by checking the appropriate response or filling in the blank. For questions 18-21 describe your current position.

18. Please indicate below your current job title:

19. How long have you been in this position?

- under one year
- 1 year to 2 years
- 2 years to 3 years
- 3 years to 4 years
- 4 years to 5 years
- Over 5 years

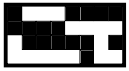
20. Does your organization consider you a full time or part time employee?

- Full-time
- Part-time

21. Please mark the type of facility that you are currently working in (Please mark only one)

- Acute care hospital
- Skilled nursing facility
- Rehabilitation facility
- Psychiatric facility
- Insurance company
- Independent consultant
- Pharmaceutical company
- Software vendor
- Physician group
- Home health care agency
- College or university
- Other

21 a. If you answered "Other" to question 21, please specify below:



61565

22. Please check the box that reflects your current salary range:

- \$19,999 or less 60,000 - 69,999
 20,000 - 29,999 70,000 - 79,999
 30,000 - 39,999 80,000 - 89,999
 40,000 - 49,999 90,000 - 99,999
 50,000 - 59,999 \$100,000 and over

In questions 23-27 describe your first HIM position following graduation (If you are in your first position following graduation, mark N/A).

23. Please indicate below your job title:

24. How long have you been in this position?

- under one year 3 years to 4 years
 1 year to 2 years 4 years to 5 years
 2 years to 3 years Over 5 years

N/A

25. Does your organization consider you a full time or part time employee?

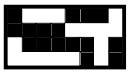
- Full-time Part-time

26. Please mark the type of facility that you are/were working in (Please mark only one)

- Acute care hospital Software vendor
 Skilled nursing facility Physician group
 Rehabilitation facility Home health care agency
 Psychiatric facility College or university
 Insurance company Other
 Independent consultant N/A
 Pharmaceutical company

27. Your salary in this position was:

- \$19,999 or less 70,000 - 79,999
 20,000 - 29,999 80,000 - 89,999
 30,000 - 39,999 90,000 - 99,999
 40,000 - 49,999 \$100,000 and over
 50,000 - 59,999 N/A
 60,000 - 69,999



61565

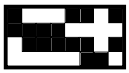
Additional data: Please answer each of the following.

28. Have you passed the RHIT exam? Yes No
29. How many times have you taken the exam?
 1 2 3 4 or more Have never taken exam
30. Are you now, or have you been since graduation, an active participant on either NCHIMA committees or the executive board? Yes No
31. Have you been a clinical site supervisor for a CPCC student or any other HIM/HIT student? Yes No
32. Have you attained any other degree since graduating from the HIT program? Yes No
- a. If yes, please specify your degree:

- b. If yes, please provide graduation date:

33. Are you currently enrolled in any other degree program? Yes No
- a. If yes, please specify your program of study:

34. Do you participate in AHIMA's CoP? Yes No
- a. If yes, how often and which ones?



61565

Professional Competency:

Using the scale below indicate your level of knowledge of the job tasks in your first HIM position. If you have never had a job in HIM, please mark N/A.

35. In my first HIM job after graduation I felt comfortable:

a. Verifying the timeliness, completeness, accuracy of data

Strongly disagree Disagree Agree Strongly agree Not applicable

b. Conducting qualitative analysis to ensure the documentation supports the diagnosis and treatment of the patient

Strongly disagree Disagree Agree Strongly agree Not applicable

c. Assist in the facility's billing process

Strongly disagree Disagree Agree Strongly agree Not applicable

d. Validating coding accuracy

Strongly disagree Disagree Agree Strongly agree Not applicable

e. Assigning diagnosis and procedure codes using ICD-9-CM

Strongly disagree Disagree Agree Strongly agree Not applicable

f. Assigning procedure codes using CPT codes

Strongly disagree Disagree Agree Strongly agree Not applicable

g. Abstracting information for indices, databases and registries.

Strongly disagree Disagree Agree Strongly agree Not applicable

h. Collecting data for patient care related studies

Strongly disagree Disagree Agree Strongly agree Not applicable

i. Calculating and interpreting healthcare statistics

Strongly disagree Disagree Agree Strongly agree Not applicable

j. Presenting data in verbal, written, and graphical form

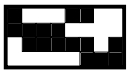
Strongly disagree Disagree Agree Strongly agree Not applicable

k. Participating in facility-wide quality assurance programs

Strongly disagree Disagree Agree Strongly agree Not applicable

l. Interpreting and applying laws, standards and regulations that impact HIM

Strongly disagree Disagree Agree Strongly agree Not applicable



61565

m. Understanding the role of various providers and disciplines throughout the continuum of healthcare services.

Strongly disagree Disagree Agree Strongly agree Not applicable

n. Releasing patient specific data to authorized users.

Strongly disagree Disagree Agree Strongly agree Not applicable

o. Requesting patient-specific information from other sources.

Strongly disagree Disagree Agree Strongly agree Not applicable

p. Summarizing patient encounter data for release to authorized users.

Strongly disagree Disagree Agree Strongly agree Not applicable

q. Maintaining and enforcing patient health record confidentiality requirements.

Strongly disagree Disagree Agree Strongly agree Not applicable

r. Assisting in developing health record documentation guidelines

Strongly disagree Disagree Agree Strongly agree Not applicable

s. Performing quantitative analysis of health records to evaluate compliance with regulations

Strongly disagree Disagree Agree Strongly agree Not applicable

t. Performing qualitative analysis of health records to evaluate compliance

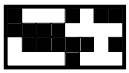
Strongly disagree Disagree Agree Strongly agree Not applicable

u. Assisting in preparing the facility for an accreditation, licensing and/or certification survey

Strongly disagree Disagree Agree Strongly agree Not applicable

v. Using common software packages.

Strongly disagree Disagree Agree Strongly agree Not applicable



61565

w. Protecting data integrity using software or hardware technology

Strongly disagree Disagree Agree Strongly agree Not applicable

x. Developing and enforcing confidentiality and security measures to protect electronic health information

Strongly disagree Disagree Agree Strongly agree Not applicable

y. Filing and retrieving patient records

Strongly disagree Disagree Agree Strongly agree Not applicable

z. Collecting and reporting information on incomplete records.

Strongly disagree Disagree Agree Strongly agree Not applicable

aa. Using electronic and imaging technology to store medical records

Strongly disagree Disagree Agree Strongly agree Not applicable

bb. Querying facility-wide databases to retrieve information

Strongly disagree Disagree Agree Strongly agree Not applicable

cc. Generating reports from various databases

Strongly disagree Disagree Agree Strongly agree Not applicable

dd. Identifying common software problems

Strongly disagree Disagree Agree Strongly agree Not applicable

ee. Collecting and reporting data on incomplete records

Strongly disagree Disagree Agree Strongly agree Not applicable

ff. Maintaining integrity of master patient index

Strongly disagree Disagree Agree Strongly agree Not applicable

gg. Maintaining integrity of patient numbering and filing systems

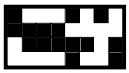
Strongly disagree Disagree Agree Strongly agree Not applicable

hh. Designing forms and data input screens

Strongly disagree Disagree Agree Strongly agree Not applicable

ii. Monitoring staffing levels and turnaround time

Strongly disagree Disagree Agree Strongly agree Not applicable



61565

jj. Developing quality improvement systems and utilizing PI tools to improve departmental processes

Strongly disagree Disagree Agree Strongly agree Not applicable

kk. Monitoring workflow

Strongly disagree Disagree Agree Strongly agree Not applicable

ll. Determining resources to meet workload

Strongly disagree Disagree Agree Strongly agree Not applicable

mm. Developing departmental procedures

Strongly disagree Disagree Agree Strongly agree Not applicable

nn. Developing strategic plans, goals, and objectives

Strongly disagree Disagree Agree Strongly agree Not applicable

oo. Participating in intra-departmental teams

Strongly disagree Disagree Agree Strongly agree Not applicable

pp. Managing special projects

Strongly disagree Disagree Agree Strongly agree Not applicable

qq. Participating in facility-wide committees

Strongly disagree Disagree Agree Strongly agree Not applicable

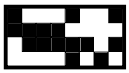
rr. Providing training and consultation to users of health informing services

Strongly disagree Disagree Agree Strongly agree Not applicable

ss. Prioritizing department function and services

Strongly disagree Disagree Agree Strongly agree Not applicable

36. Please use the space below to identify any areas of CPCC's HIT program curriculum that you feel did not adequately prepare you for employment.



61565

If you are currently employed, please list the following information below:

Name of employer: _____

Your title at this job: _____

Address of your
employer/business: _____

Your supervisor's
name and title: _____

If you are willing for us to contact your supervisor, please indicate below by checking the "Yes" response below.

Yes No

Thank you for your input!!!