

CENTRAL PIEDMONT COMMUNITY COLLEGE

ANNUAL SECURITY REPORT 2010-2011

COLLEGE SECURITY AND EMERGENCY MANAGEMENT



NON-EMERGENCY - DIAL: 704-330-6632

PARKING - DIAL: 704-330-6117

The College's Security Officers are here to help you. No matter what kind of situation arises on any campus, CPCC's 24-hour Security Dispatch Center (located in the Facilities Service Building on Central Campus) is the first step toward resolving problems. As soon as you call for assistance, a radio call will go out to the nearest security officer. Additional resources such as EMS, Fire and Police are also immediately dispatched based on the incident.

CPCC SECURITY DEPARTMENT TELEPHONE NUMBERS

Website: <http://www.cpcc.edu/college-security>

CAMPUS EMERGENCIES – EMS, FIRE, POLICE	EXT 6911
CAMPUS PARKING	704.330.6117
RICH ROSENTHAL, ASSOC. VICE PRESIDENT, FACILITIES & CONSTRUCTION	704.330.6583
CHAUNCEY BOWERS, EXEC. DIRECTOR, SECURITY & EMERGENCY MGMT.	704.330.6299
CHARLES WRIGHT, DIRECTOR OF SECURITY FIELD OPERATIONS	704.330.6257
RICHARD KORENICH, DIRECTOR OF SECURITY COMMUNICATIONS	704.330.6628
WANDA GRAY, ADMINISTRATIVE ASSISTANT	704.330.6279
CATO CAMPUS	704.330.4890
CENTRAL CAMPUS	704.330.6927
HARPER CAMPUS	704.330.4491
LEVINE CAMPUS	704.330.4291
NORTH CAMPUS	704.330.4191
HARRIS CAMPUS	704.330.4691
SECURITY DISPATCH CENTER (NON-EMERGENCY)	704.330.6632

Central Piedmont Community College Security Management Team



Richard Korenich; Chauncey Bowers; Alton Hyman; Charles Wright

A MESSAGE FROM THE EXECUTIVE DIRECTOR SECURITY AND EMERGENCY MANAGEMENT



On behalf of the College Security Department, it is my pleasure to welcome you to Central Piedmont Community College (CPCC).

Our department is committed to providing a safe and secure learning environment for our faculty and students. The following information is designed to provide you with guidance, answers to common questions and help to ensure your safety and security while at CPCC.

A truly safe campus can only be achieved through the cooperation of students, faculty and staff. I hope you will use this information to become our partners in preventing crime. While our officers actively work to control crime, members of our campus community can help by always being alert, by taking notice of details if you ever witness criminal activity and by reporting that information immediately to College Security staff.

Our goal is to provide a safe learning environment. By working together, we can achieve that goal. I encourage you to get to know us. If you have questions by all means, don't hesitate to ask or just say "hi" to us as you see us on campus.

The College's latest crime statistics are available to the public. The crime log is available as a pdf document. If you need Adobe Reader you may download it here <http://get.adobe.com/reader/>.

Chauncey Bowers
Executive Director, Security and Emergency Management
Central Piedmont Community College

CAMPUS SECURITY AUTHORITIES

The Director of Security for Field Operations is designated to review security policies annually to ensure they are current and being implemented as prescribed.

The Director of Security for Field Operations provides oversight to all College Security personnel and ensures the collection and processing of all incident and crime reports.

COMPLIMENTS AND COMPLAINTS

If you wish to commend a College Security staff member, or file a service complaint, please contact:

Charles Wright
Director of Security, Field Operations
704.330.6257

If a complaint warrants an investigation outside of the authority of Campus Security, the case is referred to CPCC's Equal Opportunity Office or local law enforcement authorities.



PROCESS FOR PREPARING THE ANNUAL REPORT

The Executive Director of Security and Emergency Management shall publish and distribute an Annual Security Report by October 1 which shall be made available to all current students and employees as well as prospective students and employees. The report contains three (3) years of campus crime statistics certain security policy statements and is designed to provide essential information concerning safety and security on CPCC campuses. A significant amount of information included in the report may assist you in protecting yourself and others should an emergency occur.



CLERY ACT – ANNUAL SECURITY REPORT PRODUCTION GROUP 2010-2011

Richard Korenich; Chauncey Bowers; Charles Wright; Wanda Gray; Clidell Conston

UNIFORMED COLLEGE SECURITY

The goal of CPCC's College Security Department is to provide faculty, staff, students and visitors with a safe educational environment. The department is comprised of both sworn Special Police Officers (SPO) and non-sworn Campus Security Officers (CSO). The College Security Department is responsible for crime reports, initial and follow-up investigations, traffic accident reports and other public safety services.

The department is staffed with both College personnel and contract personnel who are provided by G4S Secure Solutions USA. All Campus Security Officers are uniformed and unarmed. Special Police Officers are uniformed and armed with full arrest powers.

Sworn Special Police Officers are armed and are identified by their tan and green uniforms with a distinctive "Special Police" shoulder patch and badge. They have full police authority on College property under the provisions of Chapter 115D-21.1 of the General Statutes of the State of North Carolina. Police commissions are granted under that statute by the Attorney General of North Carolina. Special Police Officers possess all the powers of municipal and county police officers to make arrests for both felonies and misdemeanors, and charge for infractions within the agency's jurisdiction. Special Police Officers normally do not wear civilian or plain clothes while conducting police business on the campus.



Non-sworn Campus Security officers are unarmed and are identified by white and navy blue uniforms with a distinctive "*Central Piedmont Community College*" shoulder patch and badge. They perform many of the same tasks as sworn police officers with the exception of effecting arrest. An arrest (if necessary) will be referred to a sworn officer. Campus Security Officers do not normally wear civilian or plain clothes while conducting security business on the campus.

To further their law enforcement purpose, the CPCC Special Police Officers and CPCC College Security Department maintain a liaison relationship with other law enforcement agencies in the area. On occasion, mutual aid may be requested between agencies.

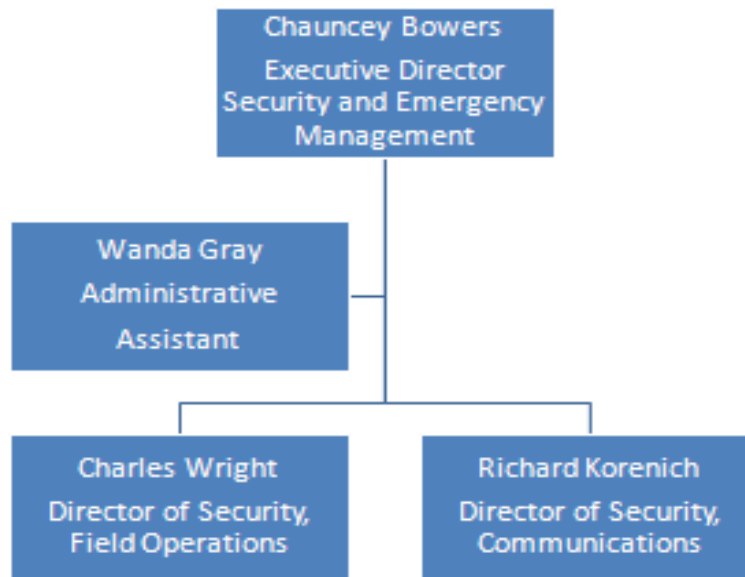
LAW ENFORCEMENT SUPPORT AGENCIES:

- ✧ N.C. State Bureau of Investigation
- ✧ FBI (Federal Bureau of Investigation)
- ✧ N.C. Highway Patrol
- ✧ Charlotte-Mecklenburg Police Department (Central, Cato, Harper and Harris Campuses)
- ✧ Huntersville Police Department (Merancas Campus)
- ✧ Matthews Police Department (Levine Campus)

Potential criminal actions and other emergencies on campus are reported by any student, faculty member or employee directly to the Security Dispatch Center, which is staffed 24 hours a day. When a call is received, CPCC security resources are immediately dispatched by radio along with any outside public safety resource that is required such as EMS, fire or police.

Security Officers from G4S conduct foot, bicycle, and vehicle patrols of the campuses and parking lots during business hours and in some cases 24 hours a day. The Special Police Officers from G4S enforce North Carolina state laws and local ordinances. CPCC Assistant Directors of Campus Security enforce College policies. The CPCC Security Department and G4S Secure Solutions maintain a close working relationship.

Security and Emergency Management Organizational Structure



ENFORCEMENT ALTERNATIVES

Officers have at their discretion a variety of alternatives when addressing enforcement situations. Alternatives available to Special Police Officers and Campus Security Officers include:

- Verbal warning.
- Warning citation.
- Issuance of a citation.
- Referral to Enrollment and Student Services for disciplinary action.
- Initiation of criminal charges through issuance of a North Carolina Uniform citation in the case of traffic violations and minor misdemeanors (which may also initiate an Enrollment and Student Services action).
- Initiation of criminal charges by physical arrest and appearance before a court official.

SECURITY DISPATCH CENTER

The Security Dispatch Center utilizes multiple systems to coordinate the activities of the Security Department on a 24 hour a day basis. All calls for service are recorded and logged by date, time, location and nature of request or incident.

Dispatchers and Security staff document incidents in *Watch Post*, which is a computerized incident reporting system.

Multiple phone lines supporting the emergency and non-emergency service request lines for College Security and are answered 24 hours a day. Emergency call boxes located in our parking lots and other communications systems, such as intercoms located in designated areas of refuge, are also monitored by dispatchers 24 hours a day.



A digital radio system linking all six campuses is coordinated by the Security Dispatch Center staff. The radio system allows for communication between Security staff, Building Emergency Captains, parking services staff, and Environmental Safety and Health staff.

Computer systems are used to monitor and process service requests, research criminal and law enforcement databases, and manage the surveillance camera network at all locations.

Multiple alarm systems are monitored directly or in cooperation with a central alarm monitoring station.

ACCESS TO FACILITIES

For information on how to access College facilities, please visit the link below. Faculty and staff are required to show college identification to obtain access to secured areas. For assistance please contact the Security Dispatch Center at 704.330.6632.

<http://www.cpcc.edu/college-security/access>

CRIME PREVENTION PROGRAMS

Throughout the year, prevention programs are conducted to educate students, faculty and staff in an effort to prevent or reduce sexual assault, domestic violence and crime-related incidents. These programs are sponsored by the Dean of Students' office. While the contents vary, the overall intent of these programs is to inform the campus community of preventive measures and availability of related services.”

[Prevention of violence in the workplace and learning environment](#)

[Reporting of potential fraud, damage or theft of College property Policy 4.72](#)

[Security & Safety](#) [Emergencies](#) [Security on Campus](#) [Safe College Team](#)



SAFETY TIPS

Be Prepared:

- Always be alert and aware of the people around you.
- Educate yourself concerning prevention tactics.
- Be aware of locations and situations which would make you vulnerable to crime. Examples: using alleyways, or walking alone at night.
- If you are uncomfortable walking to your car after dark, call the Security Dispatch Center at 704.330.6632 and one of our Security Officers will escort you to your vehicle.

Street Precautions:

- Be alert to your surroundings and the people around you, especially if you are alone or if it is dark.
- When possible, travel with a friend.
- Stay in well-lighted areas as much as possible.
- Walk close to the curb. Avoid doorways, bushes and alleys where someone could hide.
- Walk confidently and at a steady pace.
- Make eye contact with people when walking.
- Do not respond to conversation from strangers on the street; continue walking.
- If you carry a purse, hold it securely between your arm and your body.

PARKING

Students should be aware that many of our Central Campus neighbors are private business owners. They reserve many parking spaces for customers and staff. Unfortunately, business owners may enforce their towing policies as posted at lot entrances in order to reserve their spaces. Please be aware of the policy that applies to any parking facility that you use.

Be sure to review the parking regulations ([Student](#) and [Faculty/Staff](#)). A detailed map of Central Campus shows available parking locations on-campus. For parking permit questions and other information contact CPCInfoPark@preferredparking.com. For parking violation notice appeals contact CPCNotices@preferredparking.com.



FREQUENTLY ASKED QUESTIONS

Q. What do I do if I get to my classroom, and it's locked?

A. On any campus, faculty members can call College Security on the non-emergency service line at 704.330.6632 or ext. 6632 within the College phone system. A Security officer will be dispatched to assist you. Faculty members will need to provide College identification to be granted access.

Q. What do I do if a student gets sick or has a medical emergency in my class?

A. On any campus, call College Security's emergency service line at extension 6911 or 704.330.6911 from an outside phone such as a cell phone. The Security Dispatch Center will dispatch a Security officer to the scene to provide initial care and remain on the scene until the local Emergency Medical Services (EMS) units arrive.

Q. What if I'm uncomfortable walking to my car in the parking lot at night?

A. On any campus, call College Security's non-emergency service line at extension 6632 or 704.330.6632 to request an escort to your vehicle.

Q. What do I do if I feel someone is stalking me?

A. On any campus, call College Security's emergency service line at extension 6911 or 704.330.6911. They will dispatch a Security officer and/or a Special Police Officer to assist you with evaluating the situation and advise you of protective measures that may be available to you.

Q. What do I do if I feel threatened by a student?

A. Call College Security's non-emergency service line at extension 6632 or 704.330.6632 and a College Security officer will be dispatched to your classroom or will contact you to discuss the situation further. Security works with the Associate Vice President for Student Services to determine if actions should be taken to suspend or ban the student from our campuses. If the behavior is harassing, intimidating or threatening, please contact College Security at the time of the incident by calling the emergency service line at extension 6911 or 704.330.6911 for immediate assistance.

Q. What if I want to get into a building when the College is closed?

A. If the College is closed, you must have prior authorization to enter. For more information on the authorization procedures please contact the Director of Security for Field Operations at 704.330.6257.

Q. How long can I expect to wait if I call Security for help?

A. In an emergency, Security Officers will respond as quickly as possible and are expected to arrive on the scene in three (3) minutes or less in most cases. For non-emergency service calls, Security Officers are expected to arrive in approximately seven (7) minutes in most cases.

Q. What do I do when the fire alarm goes off?

A. When you hear the fire alarm **immediately evacuate** using the nearest **EXIT** – even if no one advises you to leave. Do not use the elevators. Security Officers and Building Emergency Captains will provide additional instructions throughout the evacuation process. Prior to leaving the area, Instructors should ensure all students have exited. Remain at least 300 feet from the building in the closest parking lot or designated assembly area. Do not re-enter the building until instructed to do so by emergency responders, College Security or Building Emergency Captains.

Q. What do I do if there's a bomb threat in my building?

A. Proceed as instructed by College Security or emergency personnel. Do not use cell phones or other electronic devices if you are within 150 feet of a potential bomb. If you receive a bomb threat by phone, when you hang up, immediately dial **9*57** from an on-campus phone or ***57** from an off-campus phone to electronically flag the call. If the phone number is displayed on your phone, record that number. Notify College Security immediately by calling the emergency services line at extension 6911 or 704.330.6911 and proceed as directed.

q. What do I do if students are fighting in my classroom or in the hall?

A. Call College Security's emergency services line at extension 6911 or 704.330.6911 and security officers will be dispatched to the scene. **DO NOT** try to handle the situation yourself.

Q. Can I ask a student to leave my class if she/he is disruptive? What if she/he refuses to leave?

A. Yes. If the student does not leave when asked, call College Security's emergency service line at extension 6911 or 704.330.6911. **DO NOT** attempt to handle the situation yourself.

Q. Can I ask a student to leave my class if I feel she/he is too sick or too contagious?

A. No. Per CPCC Policy 6.0, persons who know or who have reason to believe that they are infected with a communicable disease have an obligation to conduct themselves in accordance with such knowledge in order to protect themselves and others. Contact the Environmental Health and Safety Office for more information at 704.330.5492.

Q. What if a student asks for medication?

A. College employees are not allowed to dispense medication.

Q. What do I do if I see someone vandalizing a campus building?

A. Immediately report the incident to College Security Emergency Services line at extension 6911 or 704.330.6911.

Q. We have fire drills, but do we ever have tornado drills, and what do I do if such a natural disaster occurs during one of my classes?

A. If a tornado warning is issued by the National Weather Service for the area, you will be notified by **CPCC Critical Alert-Emergency Notification System**.

- CPCC email (email addresses ending in cpcc.edu)
- CPCC website (www.cpcc.edu)
- CPCC TV (Channel 17 in Mecklenburg County)

College Security and Building Emergency Captains will notify classes in session of the warning. Severe weather safe areas include lower levels and interior corridors of the building, away from windows, doors and skylights.



LINKS

EMERGENCY INFORMATION

Call the Security Dispatch Center if you need assistance with any safety, security, or medical emergency. We encourage you to report any crime, regardless of how insignificant it may seem. Call 704.330.6911 (or extension 6911) for emergency assistance.

The Security officer who answers your call is trained in handling emergencies. When calling be prepared to

- Give your location.
- Describe the nature of the emergency.
- If possible, stay on the phone until the dispatcher tells you to hang up.

<http://www.cpcc.edu/college-security/emergencies>



SECURITY POLICIES

7.11 CRIME AWARENESS AND CAMPUS SECURITY

Central Piedmont Community College seeks to promote a teaching and learning environment that is safe for all students, faculty, staff and visitors while on College premises. Contributing to the safety of the teaching and learning environment are: controlled access to facilities and managed distribution of keys; the presence of both sworn law enforcement officers and security guards; and a heightened awareness of criminal activity through regular reporting and educational programs. Within these measures, the College complies with all the crime awareness education and reporting requirements of the [Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act](#).

4.01 DRUG FREE COLLEGE POLICY

<http://www.cpcc.edu/administration/policies-and-procedures/4-01-drug-free-college>

4.50 EMERGENCY NOTIFICATION OF STUDENTS AND EMPLOYEES

<http://www.cpcc.edu/administration/policies-and-procedures/4-50-emergency-notification-of-students-and-employees-on-college-premises>

4.62 PREVENTION OF VIOLENCE POLICY

<http://www.cpcc.edu/administration/policies-and-procedures/4-62-prevention-of-violence-in-the-workplace-and-learning-environment>

4.72 REPORTING OF POTENTIAL FRAUD, DAMAGE OR THEFT OF COLLEGE PROPERTY

<http://www.cpcc.edu/administration/policies-and-procedures/4-72-reporting-potential-fraud-damage-or-theft-of-college-property>

4.60 DISCRIMINATION AND HARASSMENT

<http://www.cpcc.edu/administration/policies-and-procedures/4-60-discrimination-and-harassment>

6.40 POSSESSION OF WEAPONS

<http://www.cpcc.edu/administration/policies-and-procedures/6-40-possession-of-weapons>

CRITICAL ALERT! EMERGENCY NOTIFICATION SYSTEM

During an emergency the Community Relations and Marketing Services Office will communicate to CPCC students and staff via the following methods:

- CPCC email (email addresses ending in cpcc.edu)
- CPCC website (www.cpcc.edu)
- CPCC TV (Channel 17 in Mecklenburg County)
- CPCC Critical Alert (Automated text message or phone call)

For the latest emergency information (including campus closings and inclement weather) please call 704.330.6888 (24 hours).

TIMELY WARNING POLICY

CPCC College Security maintains and reports yearly crime statistics available at <http://www.cpcc.edu/college-security/saftey/crime-statistics> and, when appropriate, will issue **timely warnings** to the campus community regarding potential criminal activity whenever a crime is considered to pose a continuing risk to students and employees, per the Clery Act.

The Campus Crime Alert (*Timely Warning*) is provided to give students, faculty and staff timely notification of crimes that may represent a serious or ongoing threat to the Campus community and to heighten safety awareness. The alert also seeks information that may lead to arrest and conviction of the offender when violent crimes against persons or substantial crimes against property have been reported.

CPCC Security is responsible for issuing a Campus Crime Alert when a crime defined by the Clery Act is reported to CPCC Security or law enforcement authorities and that crime represents a serious or ongoing threat to the safety of members of the campus community. Information for Campus Crime Alerts also comes from other law enforcement agencies. Every attempt will be made to distribute the alert within a reasonable amount of time once the incident is reported to College Security; however, this release is subject to the availability of accurate facts concerning the incident and investigation restraints. Crime Alerts are distributed by the Community Relations and Marketing Services office using the most appropriate methods of communication such as email, Critical Alert Emergency Notification System or other communication systems.

The Director of Security for Field Operations is the liaison for all local police agencies that may serve our campuses. As part of this relationship, Clery Act crimes that may require a Crime Alert or timely warning – as well as other incidents – are discussed among security partners on an

CRIME STATISTICS

The data is drawn from the Office of Postsecondary Education of the U. S. Department of Education Campus Security Statistics website database, to which crime statistics are submitted annually by all postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

The statistics found on this website represent alleged criminal offenses reported to campus security authorities and/or local police agencies. Therefore, the data collected does not necessarily reflect prosecutions or convictions for crime.

The report below includes statistics for the previous three (3) years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Central Piedmont Community College; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies and information concerning campus security, sexual assault and other matters.

To obtain a printed copy of this report, please contact Wanda Gray, Administrative Assistant, Facilities Services Division, 1325 E. 7th Street, or by telephone at 704.330.6279.

The College obtains crime statistics from all municipal police departments that serve our campuses and adjacent properties. This includes the Charlotte-Mecklenburg Police Department, Matthews Police Department, and Huntersville Police Department.

Statistics were reported per the FBI Uniform Crime Reporting (UCR)/National Incident-Based Reporting System (NIBRS) definitions. Complete statistics and definitions are available on the U.S. Department of Education website at <http://ope.ed.gov/security>.

The College Security Department maintains logs and crime statistics of all the incidents reported to College Security. The log is available for review during regular business hours. To review the crime log or request a printed copy, please contact Rick Korenich, Director Security Communications, Facilities Services Division, 1325 E. 7th Street, or by telephone at 704.330.6628.

Crime statistics are tabulated by a computer database. Each incident or crime report is reviewed by Security administrators and classified based on the Clery Act crime definitions. Clery Act statistics are audited periodically at the discretion of the College's Office of Compliance and Audit.

CENTRAL PIEDMONT COMMUNITY COLLEGE
ASSISTANT DIRECTORS OF CAMPUS SECURITY



Vincent Recher; Paul Kitchen; Chris Bonnemere; Clidell Conston; Joseph Agati

Not pictured: Lockwood Ray

CRIME STATISTICS

The following crimes were reported to the CPCC College Security Department.

These figures represent the College as a whole.

OFFENSES REPORTED FOR:

Categories	2008	2009	2010
Murder/Manslaughter	0	0	0
Sex Offenses	0	0	2
Robbery	2	1	3
Aggravated Assault	0	0	1
Burglary	8	2	3
Motor Vehicle Theft	5	5	3
Arson	0	1	0
Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0

ARRESTS INITIATED FOR THE FOLLOWING:

Categories	2008	2009	2010
Alcohol Violations	0	1	1
Drug Violations	6	3	3
Weapons Violations	0	2	2

CRIME STATISTICS FOR INDIVIDUAL CAMPUSES

CENTRAL CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	2	Sex Offenses	0	1	1
Robbery	1	1	2	Robbery	3	1	1
Aggravated Assault	0	0	1	Aggravated Assault	1	0	1
Burglary	2	2	2	Burglary	0	0	1
Motor Vehicle Theft	4	4	1	Motor Vehicle Theft	10	6	0
Alcohol Violations	0	1	0	Alcohol Violations	0	0	0
Drug Violations	6	3	3	Drug Violations	0	0	1
Weapons Violations	0	0	2	Weapons Violations	0	0	0
Arson	0	1	1	Arson	0	0	0
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010					
Reprimand	4	Restrictive Probation	20	Admin Withdrawn	1
General Probation	99	Suspension	45	Expulsion	3
Non-Incidents	17				
189 -total number of sanctions imposed does not include cases listed as "potential incidents", violations by "non-students", or those placed on "Interim Suspension".					

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7 a.m. until 10 p.m., Monday through Friday except for days when the College is closed. If you are unable to access an emergency call box or telephone, the College Security Office is located on the CPCC Central Campus on the 1st floor in Student Parking Deck I. Please report the type of emergency, the location and your name so appropriate personnel may be notified. On most occasions, security personnel are located in the parking lots and are available for assistance.

CATO CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	0	Sex Offenses	0	0	1
Robbery	0	0	0	Robbery	3	7	0
Aggravated Assault	0	0	0	Aggravated Assault	0	3	1
Burglary	3	0	0	Burglary	0	0	1
Motor Vehicle Theft	1	1	0	Motor Vehicle Theft	0	10	0
Alcohol Violations	0	0	0	Alcohol Violations	0	1	0
Drug Violations	0	0	0	Drug Violations	4	7	0
Weapons Violations	0	0	0	Weapons Violations	0	3	0
Arson	0	0	0	Arson	0	4	0
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010 (CATO)					
Reprimand	10	Restrictive Probation	3	Admin Withdrawn	0
General Probation	1	Suspension	1	Expulsion	0
Non-Incidents	0				
15 -total number of sanctions imposed does not include cases listed as "potential incidents", violations by "non-students", or those placed on "Interim Suspension".					

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7 a.m. until 10 p.m., Monday through Fridays except for days the College is closed. If unable to access an emergency call box or telephone, the Cato Campus College Security Office is located in Cato I, Room 100. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. On most occasions, security personnel are located in the parking lots and are available for assistance.

HARRIS CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	0	Sex Offenses	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated Assault	0	0	0	Aggravated Assault	0	0	0
Burglary	1	0	0	Burglary	0	0	0
Motor Vehicle Theft	0	0	0	Motor Vehicle Theft	0	0	0
Alcohol Violations	0	0	0	Alcohol Violations	0	0	0
Drug Violations	0	0	0	Drug Violations	0	0	2
Weapons Violations	0	0	0	Weapons Violations	0	0	0
Arson	0	0	0	Arson	0	0	0
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010 (HARRIS)					
Reprimand	0	Restrictive Probation	0	Admin Withdrawn	0
General Probation	0	Suspension	0	Expulsion	0
On-Campus Arrest	1				

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7 a.m. until 10 p.m., Monday through Fridays except for days the College is closed. If unable to access an emergency call box or telephone, the CPCC Harris Campus Security Office is located in Harris I, Room 1201. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. On most occasions, security personnel are located in the parking lots and are available for assistance.

HARPER CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	0	Sex Offenses	0	0	0
Robbery	0	0	1	Robbery	0	2	1
Aggravated Assault	0	0	0	Aggravated Assault	0	5	0
Burglary	2	0	1	Burglary	0	0	2
Motor Vehicle Theft	0	0	0	Motor Vehicle Theft	1	7	0
Alcohol Violations	0	0	1	Alcohol Violations	0	0	0
Drug Violations	0	0	0	Drug Violations	0	8	0
Weapons Violations	0	0	0	Weapons Violations	0	5	0
Arson	0	0	0	Arson	0	0	1
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010 (HARPER)					
Reprimand	2	Restrictive Probation	2	Admin Withdrawn	0
General Probation	6	Suspension	1	Expulsion	0
Non-Incidents	2				
11 -total number of sanctions imposed does not include cases listed as "potential incidents", violations by "non-students", or those placed on "Interim Suspension".					

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7 a.m. until 10 p.m., Monday through Friday, except for days when the College is closed. If you are unable to access an emergency call box or telephone, the CPCC Harper Campus Security Office is located at Harper, Room 305. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. On most occasions, Security personnel are located in the parking lots and are available for assistance.

MERANCAS (FORMERLY NORTH) CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	0	Sex Offenses	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated Assault	0	0	0	Aggravated Assault	0	0	0
Burglary	0	0	0	Burglary	0	0	0
Motor Vehicle Theft	0	0	2	Motor Vehicle Theft	0	0	0
Alcohol Violations	0	0	0	Alcohol Violations	0	0	0
Drug Violations	0	0	1	Drug Violations	0	0	0
Weapons Violations	0	2	0	Weapons Violations	1	0	0
Arson	0	0	0	Arson	0	0	0
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010 (MERANCAS)					
Reprimand	0	Restrictive Probation	3	Admin Withdrawn	0
General Probation	1	Suspension	1	Expulsion	0
5 -total number of sanctions imposed does not include cases listed as "potential incidents".					

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7:00am until 10:00pm, Monday through Friday, except for days when the College is closed. If you are unable to access an emergency call box or telephone, the CPMC Merancas Campus Security Office is located in the Claytor Building, Room 1107. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. On most occasions, security personnel are located in the parking lots and are available for assistance.

LEVINE CAMPUS

ON-CAMPUS	2008	2009	2010	PUBLIC PROPERTY	2008	2009	2010
Murder/Manslaughter	0	0	0	Murder/Manslaughter	0	0	0
Sex Offenses	0	0	0	Sex Offenses	0	3	2
Robbery	0	0	0	Robbery	0	4	0
Aggravated Assault	0	0	0	Aggravated Assault	0	5	0
Burglary	0	0	1	Burglary	0	0	1
Motor Vehicle Theft	0	0	0	Motor Vehicle Theft	0	10	0
Alcohol Violations	0	0	0	Alcohol Violations	0	5	0
Drug Violations	0	0	1	Drug Violations	0	8	0
Weapons Violations	0	0	0	Weapons Violations	0	0	0
Arson	0	0	0	Arson	0	0	0
Hate Crimes	0	0	0	Hate Crimes	0	0	0
Campus Fire Safety Reporting	0	0	0	Campus Fire Safety Reporting	0	0	0
Missing Students	0	0	0	Missing Students	0	0	0

STUDENT DISCIPLINARY REFERRALS-2010 (LEVINE)					
Reprimand	2	Restrictive Probation	1	Admin Withdrawn	0
General Probation	10	Suspension	5	Expulsion	0
Non-Incidents	11				
29 -total number of sanctions imposed does not include cases listed as "potential incidents", violations by "non-students", "open cases", or those placed on "Interim Suspension".					

To Report Incidents:

By Telephone: Yellow emergency call boxes are located in each parking lot throughout the campus to report any fire, medical or security emergency, or you may dial 704.330.6911 from any phone to contact the Security Dispatch Center.

In Person: You may report crimes or incidents in person between the hours of 7:00am until 10:00pm, Monday through Friday, except for days when the College is closed. If unable to access an emergency call box or telephone, the CPCC Levine Campus Security Office is located in the Levine I Building, Room 2147. Please report the type of emergency, the location, and your name so appropriate personnel may be notified. On most occasions, security personnel are located in the parking lots and are available for assistance.

REASONS FOR CALLING COLLEGE SECURITY

- General information (special events, locations)
- Information on parking
- Maintenance problems after normal business hours
- Vehicle accidents
- Lost and found items
- Fire
- Medical emergencies
- Suspicious persons on campus
- Crime reporting

When reporting a crime or suspected crime, please provide the following information:

- ✓ Your name.
- ✓ Victim's name.
- ✓ Location of incident.
- ✓ Time incident occurred.
- ✓ Description of suspects and names, if known.
- ✓ Description of any vehicles involved, including license number, if known.
- ✓ A phone number where you may be reached should further information necessary.

Students participating in College-sponsored off-campus activities are asked to report criminal incidents to the local law enforcement agency having jurisdiction and also inform CPCC Security.

For more information, visit the online Student Handbook at:

www1.cpcc.edu/Student_Handbook

PROMPT REPORTING OF EMERGENCIES AND SUSPICIOUS ACTIVITY

Staff and students are encouraged to immediately report emergencies and suspicious activity by contacting the Security Dispatch Center at extension 6911 or 704.330.6911. For non-emergency service request please call ext. 6632 or 704.330.6632.

Security personnel on all CPCC campuses are here to serve and protect faculty, staff and students. We urge you to report any suspicious persons or anything out of the ordinary in our buildings or parking lots to a Security officer or the Security Dispatch Center.

VOLUNTARY AND CONFIDENTIAL REPORTING

If you are a victim of crime at CPCC or aware of a criminal activity and do not want to pursue action through College Security or the criminal justice system, you may want to consider reporting crime anonymously by making a confidential report to an area Crime Stoppers hotline. Staff and students can report crime-related information on a voluntary and confidential basis by contacting one of the following tip lines serving Mecklenburg County, N.C.:

Mecklenburg County Crime Stoppers hotline at 704.334.1600

Matthews Police Department – crimes@matthewspolice.org

Huntersville Police Department – 704.898.7867

COUNSELING SERVICES

Professional counselors are available to assist students with a variety of issues, including victim services, following a crime-related incident.

General information about personal counseling at CPCC:

http://www.cpcc.edu/ican/counseling/copy_of_pcap



SEX OFFENSE RESPONSE POLICY

Sex offenses, including date or acquaintance rape, are serious offenses and Central Piedmont Community College will investigate any allegations fully. If you feel you are a victim of a sex offense on campus, call College Security at 704.330.6911 at any time of the day or night.

Security Officers will:

1. Meet with you privately at a place of your choice to take a complaint report, and if you feel more comfortable speaking with a female officer, we will do our best to accommodate your request.
2. Not release your name to the public or the media as long as such release is likely to pose a threat to your mental health, physical health or personal safety. However, the law requires notification to the campus community of crimes that are “*considered to be a threat to other students and employees*”; as well as the disclosure of the date, time, location and nature of a violation.
3. Assist you with securing transportation to a local hospital or other medical treatment facility; assist you in privately contacting counseling and other available resources.
4. Fully investigate your case; keep you informed about the progress of the investigation and/or prosecution; be available to answer your questions; and explain the legal systems and processes involved. The Security Officer will explain to you that, if an arrest is made, certain information that had previously been held confidential will now become public record.

If a sexual assault occurs on campus: Get medical attention; notify College Security immediately. Remember, any victim of sexual assault has the right to file a complaint with law enforcement authorities. If an assault takes place off-campus, Campus Police will help you file a report with the appropriate law enforcement agency.

To aid the police investigation, take these steps to preserve evidence:

- If a sexual assault that involved penetration in any form has just occurred, **do not** shower or bathe before the police arrive in order to preserve DNA evidence.
- Do not touch any surfaces that the suspect may have touched until the police have dusted for fingerprints.
- Save all your clothing and personal items from the crime and inform the police what items you have.
- Document any injury you suffered, either by photograph or by showing the injuries to someone you trust.

COUNSELING REFERRALS

Students may obtain counseling services by calling 704.330.6433. For additional information about personal counseling services at CPCC, please visit:

http://www.cpcc.edu/ican/counseling/copy_of_pcap

Employees seeking counseling services may contact CPCC Human Resources Department by calling 704.330.6631, for referral to the Employee Assistance Program.

ACADEMIC SCHEDULES

Enrollment and Student Services assistance with changing academic schedules following a sexual assault incident is available to students by contacting the Enrollment and Student Services Director at the victim's local campus.

SEX OFFENSE DISCIPLINARY PROCEDURES AND SANCTIONS

At CPCC, the Enrollment and Student Services office hears cases referred for violations of the Code of Student Conduct including sex offenses, forcible or non-forcible. Both the accuser and the accused are entitled to the same opportunity to have others present during the campus judicial proceedings when an on-campus sexual assault is alleged. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceedings brought about by alleging sexual assault. See the Code of Student Conduct for the minimum sanction for sexual assault or rape (forcible or non-forcible). The sanctions are recommended to the Vice President for Enrollment and Student Services by a judicial board following a hearing or administratively determined by a hearing officer. The judicial process and sanctions are outlined in the Code of Student Conduct.

Sanctions may include probation, suspension, expulsion and other actions. For additional information regarding disciplinary procedures please review the Student Code of Conduct by visiting: http://www.cpcc.edu/student_handbook/conduct.

REGISTERED SEX OFFENDER INFORMATION

For information about registered sex offenders in the state please visit the North Carolina Department of Justice sex offender website at <http://sexoffender.ncdoj.gov/>.

ALL HAZARDS EMERGENCY RESPONSE PLAN

Central Piedmont Community College has established an All Hazards Emergency Response Plan to minimize the impact of an emergency on students, faculty, staff, visitors and facilities. The plan is designed to provide policies, procedures and assign roles and responsibilities necessary to effectively respond to an emergency.

[Emergency Response Plan](#)

LIFE SAFETY/FIRE EVACUATION PROCEDURES

Central Piedmont Community College has established an Emergency Evacuation plan to minimize and prevent occupant injury and property loss on all campuses. This encompasses buildings, parking lots, decks and the immediate outside areas. The plan provides procedures for the systematic, safe and orderly evacuation of affected areas in case of fire or other emergencies. It instructs CPCC personnel in the prompt reporting of all fire and chemical emergencies, the use of fire equipment, response to alarms and initial immediate procedures for safeguarding the lives of all persons within and immediately outside the campus boundaries.

Life safety inspections and fire evacuation procedures are coordinated by the Environmental Health and Safety (EHS) Office. Programmed fire drills are conducted semi-annually, typically mid-term of the fall and spring semesters. For additional information regarding these items please contact the EHS staff at 704.330.5492. CPCC does not operate or maintain student residence halls.

BUILDING ADDRESSES

For a listing of College facilities and their addresses please click on the link below.

<http://www.cpcc.edu/facilitiesservices/maps-addresses/Building%20Addresses%202010-2011.xlsx/view>

COLLEGE SECURITY PATROL MAPS

Central Campus-

http://www.cpcc.edu/college-security/maps-parking/college-security-maps/6927_CentralMap_r8_11.pdf

Cato Campus-

<http://www.cpcc.edu/college-security/maps-parking/college-security-maps/CATOsitedesignatedareasmap.pdf>

Harper Campus-

<http://www.cpcc.edu/college-security/maps-parking/college-security-maps/Harpersitedesignatedareasmap.pdf>

Harris Campus-

<http://www.cpcc.edu/college-security/maps-parking/college-security-maps/HARRISsitedesignatedareasmap.pdf>

Levine Campus-

<http://www.cpcc.edu/college-security/maps-parking/college-security-maps/LevineSitedesignatedareasmap.pdf>

Merancas (formerly North) Campus-

<http://www.cpcc.edu/college-security/maps-parking/college-security-maps/Northsitedesignatedareasmap.pdf>



CHAUNCEY BOWERS, EXECUTIVE DIRECTOR, CAMPUS SECURITY AND EMERGENCY MANAGEMENT; AND LT. MICHAEL JOHNSTON, G4S SECURE SOLUTIONS USA

