



Polysomnography Program (PSG)

Program Code A45670

Admission Application

Application Deadline: May 15, 2019

Program Start Date: August 14, 2019

http://www.cpcc.edu/health_sciences/polysomnography



I. Program Overview

The Polysomnography curriculum prepares individuals, working in conjunction with a physician, to perform and interpret sleep studies and to provide comprehensive clinical evaluations that are required for the diagnosis of sleep related disorders. Students should acquire the knowledge and skills necessary to perform sleep studies, including recording and interpreting events observed during sleep. Treatment of sleep related disorders and patient education focused on healthy sleep habits will also be discussed. Graduates of accredited programs may be eligible to apply to take the examination offered by [the Board of Registered Polysomnographic Technologists](#). These students would also be eligible for practice waivers or licenses required to work as a Polysomnographic Technologist in some states. Employment opportunities may be found in hospitals, freestanding sleep centers, medical equipment companies (DME), sleep dental practices, research, equipment and pharmaceutical companies and preventative health clinics. (North Carolina Community College System (Fall, 2016) Polysomnography Curriculum Standard).

Some coursework in this program may be offered online. Clinical practicum sites must be geographically accessible to the students. The majority of clinical sites will be in the Charlotte metro area (Mecklenburg and surrounding counties). If a student wishes to complete clinical hours at a lab that does not have a current clinical affiliate agreement with CPCC, the site will have to be approved by the Polysomnography Program Chair. This does not guarantee that the students' desired clinical site will be approved and available for clinical rotations.

The Polysomnography program is a competitive admissions program. Each year a maximum of 15 students are selected along with alternates. Students are ranked according to the total score on the Polysomnography Application Form. If you are not accepted and you wish to reapply, you must complete a new Polysomnography Admission Form for the preferred application period.

II. Steps to Complete Before Applying for the PSG Program

(All buildings listed below can be located on the [Central Campus map](#).)

CPCC College Admission

1. *Attend a Polysomnography Information Session at CPCC.*

The Polysomnography program hosts information sessions for students interested in a detailed description of the program and the admission process. Dates and locations of these sessions will be posted on the [CPCC Polysomnography program website](#). Admission points are earned by attending the Information Session.

2. *Graduate from High School or complete the GED.*
3. *Complete the CPCC College Admission Application.*

Applications are available online at [CPCC's website](#) (www.cpc.edu) or at any of the CPCC campus locations. Designate the **Polysomnography Holding Code (A55280Z)** as the program of interest on the College Admission Application.

4. *Request an external official copy or copies of high school/GED and college transcripts to be sent to CPCC Student Records, P.O. Box 35009, Charlotte, NC 28235-5009.*
 - Official copies of external transcripts should be ordered at least **one month** prior to the application due date and should be received at CPCC no later than one week after the application period is closed in order for the application to be eligible for review.
 - Transcripts are processed in the order in which they are received. Please allow up to four weeks for processing once the transcript is received by CPCC. You will be notified via your CPCC student email when the evaluation is completed.
5. *If your high school or college transcripts are not from the United States you will need an International Transcript Evaluation reviewed by an agent outside of Central Piedmont Community College.*

A list of [International Evaluators](#) is available in the Counseling Department at Central High Building on the CPCC Central Campus or through the [National Association of Credential Evaluating Services \(NACES\)](#) website. There is a fee for this service.

6. *Meet with a college counselor, advisor, campus registrar, Transfer Resource Center staff member, or First Year Experience staff member regarding the need to take required placement tests.*

All applicants should meet with one of the individuals listed regarding the need to take the required [English and Math tests](#) at a CPCC Testing Center. Students with college credit for English and Algebra may be exempt from the English and Math Placement tests as determined by the CPCC Transcript Evaluator.

Required Testing

1. All applicants must take the Test of Essential Academic Skills (TEAS), the ATI TEAS. You will need to schedule an appointment following instructions at [the Testing Center website](#). As space is limited, please be sure to schedule your online appointment early. A copy of your official TEAS test results **MUST** be attached to the application.
 - A study guide for the TEAS is available at www.atitesting.com.
 - The [TEAS permission slip](#) must be completed and brought to the Cashier's office on the day scheduled to take the test.
 - Applicants must meet a minimum score of 70% in the reading section of the exam to be considered for admission to the program.

Required Coursework

If required based on placement tests or high school GPA score, complete all required Developmental Studies Courses (DRE 098 & DMA 040) with a grade of "C" or better.

Get a Head Start!

Any non-PSG prefix course required for the Polysomnography program can be taken prior to submitting the PSG Program Application. See the Education Plan on the Polysomnography program website for the list of required courses. Completion of designated courses will also increase your application score.

III. Polysomnography Program Admission Requirements

Points are earned from the following areas:

1. Attendance of Polysomnography information session
2. ATI TEAS Test Scores
3. Completed Academic Courses
4. Submission of proof of related volunteer and/or work experience

The points will be recorded on the application form on page 4. Application must be fully completed (**typed, not hand-written**) and submitted along with the other supporting documents.

Questions About the Admissions Process?

- Contact Amanda Leffel, Admissions Specialist, at healthsciences@cpcc.edu

IV. Acceptance Into the Program

Upon acceptance into the Polysomnography program, students are required to:

- Submit results of a North Carolina and/or national criminal background check at their own expense.
- Students must also complete a medical exam, provide record of immunizations, show proof of medical insurance and carry CPCC's accident insurance.
- After acceptance and enrollment in the program, students are required to take all courses as scheduled and sequenced. This is considered a lockstep sequence program (please refer to the [educational plan for Polysomnography](#) for more information).
- A maximum of 15 students are admitted into the program each fall with 5 alternates being selected in a competitive admissions process with students ranked according to application scores.

V. Polysomnography Program Application Form

Student Identification

Complete shaded areas with all information currently available.

First Name		Last Name		CPCCC Student ID	
Street/Apt					
City		State		ZIP	
Home Phone		Cell Phone			
CPCCC Email		Are you currently applying to another health program at CPCCC?			
Essential Functions Document					
Please check the box to the right to indicate that you have reviewed and understand the criteria in the Essential Functions document .					

Scores

Record Scores for Items 1-3 in shaded areas with all information currently available according to the instructions below.

Item				Points Earned	Points Possible
1. Attendance PSG Information Session	Date attended				(1)
2. ATI TEAS Test Scores	Reading Score (min score of 70)		Each score is multiplied by 0.1 to determine points earned		(10)
	Math Score				(10)
	Total Score				(10)
3. Related Work and/or Volunteer Experience	Volunteer experience at a healthcare facility				
	Potential students are encouraged to volunteer at a healthcare facility before application to the PSG program. This allows you to see the healthcare environment and admissions points are awarded (proof required).				(1)
	Work experience at a healthcare facility				
	The PSG program recognizes people who have worked in a healthcare facility. You can earn points for previously or currently working in healthcare (proof required).				(2)
	Related healthcare credential				
Credential in BRPT-approved related healthcare profession (proof required). Accepted credentials can be found at the BRPT website .				(10)	
4. Completed Academic Courses Course points computation (A=5 pts; B=3 pts; C=1 p.t)	ENG 111				(15)
	BIO 163, 168, or 169				
	MED 120 or MED 121				
Total Application Points					(56)

To clear all fields, select button to the right.
This will erase all of your entries in this form.

VI. Application Submission

Check Your Application for Completion

1. **Type** all information on the Program Application Form (page 4) and print.
2. Secure the following documents to the application:
 - a. Official ATI TEAS score from the Testing Center
 - b. Verification of Volunteer and/or Work Experience

Submit the Completed Application

Submit on or before the deadline date as follows:

- Drop Box

Deposit in the labeled drop box located on the third floor of the Health Careers building on the Central Campus, Room # 3545 (across from the elevators)

Or

- Mail to: Amanda Leffel, Admissions Specialist
Attn: Polysomnography
CPCC Central Campus, Belk/Health Careers Building
PO Box 35009
Charlotte, NC 28235-5009

Or

- E-Mail: Amanda Leffel, Admissions Specialist
healthsciences@cpcc.edu

Scan application page 4 and all additional documents to include as an attachment if emailing.

Questions About the Admissions Process?

- Contact the Admissions Specialist, at healthsciences@cpcc.edu or [schedule an appointment](#) to meet with the Admissions Specialist for this program