

WEEK ONE

(Days 1-3)

- Introduction to fieldwork educator (FWE).
- Receive tour of facility and orientation (may continue through first week).
- Review CPCC FW website with FWE.
- Begin to review facility policy and procedure manuals.
- Participate in structured clinical observation.

(Days 4-5)

- Observe evaluations and assist with client treatment sessions.
- Receive first patient from supervisor's caseload to begin on week 2
- Weekly feedback meeting

WEEK TWO

- Ongoing treatment planning, treatment of first assigned patient.
- Schedule observations as possible of: therapeutic feeding evaluation and treatment, home visit, patient conferences, family conferences, treatment groups, and driving evaluation, etc.
- Continue observation of clients on FWE's caseload.
- Assignments of new clients as deemed appropriate by FWE and site.
- Weekly feedback meeting

WEEK THREE - FOUR

- Continue observations and weekly feedback meetings.
- Schedule in-service or fieldwork project presentation for week 7 or 8.
- New patient assignments as deemed appropriate by FWE and site.
- FWE completes the student Fieldwork Performance Evaluation (FWPE) midterm and meets with student to discuss scoring, student strengths, and areas for student growth.
- FWE and student conference separately with AFWC or assigned CPCC advisor regarding midterms.

WEEK FIVE – EIGHT

- Student maintains full case-load¹ of clients for last 3 weeks of fieldwork placements.
- In-service or fieldwork project completed by student.
- FWE completes final FWPE scoring and meets with student to discuss results.
- Student completes Student Evaluation of the Fieldwork Experience and meets with FWE to discuss results.
- Student turns in original copies of FWPE and SEFWE to AFWC or assigned CPCC advisor.

¹ The facility determines what a full case-load is, as would be expected of an entry-level COTA.