

**CPCC Occupational Therapy Assistant Program
Evaluation of Student Performance
During LEVEL I Fieldwork Experiences**

Student: _____ Course: _____

Facility: _____

Facility address: _____

Supervisor: _____

Dates of Fieldwork Experience: _____ Total time spent with facility: _____

Please indicate the student's level of performance using the scale below

SCORE	DESCRIPTIVE SCORE	EXPLANATION
1	Below Expectations	Opportunities for improvement exist. However, student does not respond to feedback adequately. At times, work is unacceptable.
2	Meets Expectations	Student carries out required tasks and activities. This rating represents good solid performance and should be used more than the others.
3	Exceeds Expectations	Student frequently carries out tasks and activities that surpass requirements. At times, performance is exceptional.

If a student scores a "1" in any area, be certain to complete the comment section for that area.

<p>1. Time Management: Student is prompt and arrives on time. Comments:</p>	<p>1 2 3</p>
<p>2. Organization: Student is dependable, organized, and prepared. Student plans and carries out at least one group or individual activity. Comments:</p>	<p>1 2 3</p>
<p>3. Engagement: Student actively participates, shows interest, and interacts with clients/staff/caregivers. Comments:</p>	<p>1 2 3</p>
<p>4. Self-Direction: Student seeks information from staff, client, and charts (if available) to learn. Student takes responsibility for meeting course objectives. Comments:</p>	<p>1 2 3</p>

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<p>5. Problem Solving: Student is flexible and creative when solving problems as they arise. Comments:</p>	<p>1 2 3</p>
<p>6. Participation in the Supervisory Process: Student gives, receives, and responds to feedback appropriately. Student can explain the role (or potential role) of OT in this setting. Comments:</p>	<p>1 2 3</p>
<p>7. Interpersonal Skills: Student interacts effectively using appropriate language, eye contact, empathy, respect, and non-verbal communication. Student exhibits confidence, respects diversity, and listens to others concerns. Comments:</p>	<p>1 2 3</p>
<p>8. Professional and Personal Boundaries: Student balances personal and professional obligations, regulates emotions, and collaborates with others. Student adheres to privacy principles at all times. Comments:</p>	<p>1 2 3</p>

If a student scores a "1" in any area, be certain to complete the comment section for that area.

Final Score: (Add the total of the scores in each category) _____

<p>19-24 = Exceeds Expectations 16-18 = Meets Expectations 0-15 = Below Expectations</p>
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Supervisor Signature _____ Date _____

Student Signature _____ Date _____

Please return completed form to CPC Academic Fieldwork Coordinator, Megan Leach McCann