

Your 2013–2014 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, CPCC's Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to CPCC's Financial Aid Office. CPCC's Financial Aid Office may ask for additional information. If you have questions about verification, contact CPCC's Financial Aid Office as soon

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's CPCC ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.**
- Your spouse**, if you are married.
- Your children**, if any, if you will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the child would be required to provide your information if they were completing a FAFSA for 2013–2014. Include children who meet either of these standards, even if they do not live with you.
- Other people** if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, **at least half time (six credit hours)** in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. *If more space is needed, attach a separate page with the student's name and CPCC Student ID# at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	18	Wife	<i>Central Piedmont Community College</i>	Yes
		Self		

Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on form, you may be subject to a fine of up to \$20,000 or imprisonment for up to 5 years, or both.

C. Independent Student’s Income Information to Be Verified

1. TAX RETURN FILERS

Important Note: If you (or your spouse, if married) filed, or will file, an amended 2012 IRS tax return, the student must contact the financial aid administrator before completing this section.

Instructions: Complete this section if the student, filed or will file a 2012 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2012 IRS income tax information into the student’s FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.*

Check the box that applies:

- I, the student **have used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2012 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The student’s school will use the IRS information that was transferred in the verification process.*
- I, the student **have not yet used** the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2012 IRS income information into the student’s FAFSA once the student has filed a 2012 IRS tax return. *See instructions above for information on how to use the IRS Data Retrieval Tool. The student’s school cannot complete the verification process until the IRS information has been transferred into the FAFSA.*
- I, the student am **unable or chooses not to** use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a **2012 IRS tax return transcript**—not a photocopy of the income tax return. *To obtain an IRS tax return transcript, go to www.irs.gov and click on the “Order a Return or Account Transcript” link, or call 1/800/908-9946. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2012 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*
 - Check here if the student’s IRS tax return transcript is attached to this worksheet.
 - Check here if the student’s IRS tax return transcript will be submitted to the student’s school later. *Verification cannot be completed until the IRS tax return transcript has been submitted to the student’s school.*

2. TAX RETURN NONFILERS

Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2012 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student’s spouse) was not employed and had no income earned from work in 2012.
- The student (and/or the student’s spouse if married) was employed in 2012 and has listed below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is attached. Attach copies of all 2012 IRS W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Employer’s Name	2012 Amount Earned	IRS W-2 Attached?
ABC Shipping (example)	\$1,280	Yes

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E. Independent Student’s Other Information to Be Verified

1. Verification of Food Stamps or Supplemental Nutrition Assistance Program (SNAP)

Complete this section if someone in the student’s household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012 calendar years.

- One of the persons listed in Section B of this worksheet received SNAP benefits in 2011 or 2012. **Please attach the documentation of receipt of SNAP during 2011 and/or 2012 from the agency that issued the food stamps to verify that the benefit was received.**
- No one in our household received Food Stamps, Food & Nutrition Services or Supplemental Nutrition Assistance (SNAP) benefits during 2011 or 2012. Please make a correction to my 2013/14 FAFSA.

2. Verification of Child Support Paid in 2012

Complete this section if you and/or your spouse paid child support in 2012.

- Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2012. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2012 for each child. **This form must be accompanied by verification of child support paid.** Acceptable documentation would be payment receipt(s), copies of cancelled checks, or payroll/bank statements. *If you need more space, attach a separate page that includes your name and CPCC Student ID# at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2012
<i>Joe Jones</i>	<i>Jane Doe</i>	<i>Jake Jones</i>	<i>\$6,000</i>

- I did not and my spouse (if applicable) did not pay child support for the 2012 calendar year. Please make a correction to my FAFSA.

F. Certification and Signatures

I certify that all of the information reported on this worksheet is complete and correct. **The student must sign and date this worksheet.** If married, the spouse’s signature is optional.

Read, Sign, and Date

If you are the student, by signing below you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangement to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangement to repay it, (4) will notify your school if you default on a federal student loan, and (5) will not receive a Federal Pell Grant for more than one school for the same period of time.

By signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include your U.S. income tax transcripts. Also, you certify that you understand that the Secretary of Education has the authority to verify information reported on your application with the Internal Revenue Service and other federal

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Student Name: _____

Student ID Number: _____

agencies. If you sign any document related to the federal student aid programs electronically using a Personal Identification number (PIN), you certify that you are the person identified by the PIN and have not disclosed that PIN to anyone else. If you purposely give false or misleading information, you may be fined \$20,000, sent to prison, or both.

By signing below you are authorizing Central Piedmont Community College to make corrections to your original application based on the documents you are now submitting.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

Do not mail this worksheet to the U.S. Department of Education. Submit or fax this worksheet to CPCC's Financial Aid Office.

You should make a copy of this worksheet for your records.

Central Piedmont Community College

Student Financial Aid Office

PO Box 35009

Charlotte, NC 28235-5009

Telephone: (704) 330-6942 Fax: (704) 330-5053

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*Financial Aid/Veterans' Affairs
Central Piedmont Community College – PO Box 35009 – Charlotte, NC 28235-5009
Telephone: (704) 330-6942 Fax: (704) 330-5053
You may submit, fax or mail your documents to any of our six locations.*