Student Aid Eligibility Worksheet
for Question 23

2013-2014

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION

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You are receiving this worksheet with your ***Student Aid Report*** (SAR) because you reported on your ***Free Application for Federal Student Aid*** (FAFSA℠) that you had a conviction for possessing or selling illegal drugs or because you left question 23 blank.

Complete this worksheet to determine if you are eligible for federal student aid. These are the possible eligibility results:

"1" means your eligibility for federal student aid is not affected by question 23.

"2" means your drug conviction(s) affect eligibility for federal student aid for part of this school year. To receive federal student aid, you need to tell the financial aid office at your college your "eligibility date" from question 11 on this worksheet. You can become eligible earlier in the school year if you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.

"3" means you are not eligible for federal student aid for this school year unless you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.

If you need help with this worksheet, or have questions, call us at 1-800-4-FED-AID (1-800-433-3243).

Answer the questions below and follow the instructions after each answer.

1 Have you ever received federal student aid?

Answer "No" if you have never received federal student grants, federal student loans or federal work-study. You should also answer "No" if you have never attended college.

NO ☐ *If No, change your answer to question 23 on your SAR to "1," and sign and send us your SAR.*

YES ☐ *If Yes, go to question 2 on this worksheet.*

2 Have you been convicted for the <u>possession</u> or <u>sale</u> of illegal drugs for an offense that occurred while you were receiving federal student aid (grants, loans and/or work-study)?

Only include federal and state convictions. Do not count any convictions that have been removed from your record or that occurred before you turned age 18, unless you were tried as an adult.

NO ☐ *If No, change your answer to question 23 on your SAR to "1," and sign and send us your SAR.*

YES ☐ *If Yes, go to question 3 on this worksheet.*

3 Did the offense for <u>possessing</u> or <u>selling</u> illegal drugs occur during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study)?

NO ☐ *If No, change your answer to question 23 on your SAR to "1," and sign and send us your SAR.*

YES ☐ *If Yes, go to question 4 on this worksheet.*

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4 Have you completed an acceptable drug rehabilitation program since your conviction?

An acceptable drug rehabilitation program must include at least two unannounced drug tests, and:

(1) be qualified to receive funds from a federal, state or local government or from a federally or state-licensed insurance company; or

(2) be administered or recognized by a federal, state or local government agency or court, or a federally or state-licensed hospital, health clinic or medical doctor.

YES ☐ *If Yes, change your answer to question 23 on your SAR to "1," and sign and send us your SAR.*

NO ☐ *If No, go to question 5 on this worksheet.*

5 Do you have more than two convictions for possessing illegal drugs?

Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study).

YES ☐ *If Yes, change your answer to question 23 on your SAR to "3," and sign and send us your SAR.*

NO ☐ *If No, go to question 6 on this worksheet.*

6 Do you have more than one conviction for selling illegal drugs?

Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student aid (grants, loans and/or work-study).

YES ☐ *If Yes, change your answer to question 23 on your SAR to "3," and sign and send us your SAR.*

NO ☐ *If No, go to question 7 on this worksheet.*

7 Write the date of your last conviction for possessing illegal drugs here: **7** ☐

If you have no convictions for possessing drugs, skip to question 9 on this worksheet.

8 If you have only one conviction for possessing drugs, add **one year** to the date in question 7, and write that date here:

If you have two convictions for possessing drugs, add **two years** to the date in question 7, and write that date here: **8** ☐

9 Write the date of your last conviction for selling illegal drugs here: **9** ☐

If you have no convictions for selling drugs, skip to question 11 on this worksheet.

10 If you have only one conviction for selling drugs, add **two years** to the date in question 9, and write that date here: **10** ☐

11 Look at the dates you wrote in questions 8 and 10.

If there is only one date, copy that date here:

If there are two dates, write the later one here:

11 ☐

YOUR ELIGIBILITY DATE

What to do with your eligibility date:

- *If your eligibility date in question 11 is before July 1, 2013, change your answer to question 23 to* ***"1," and sign and send us your SAR****.*
- *If your eligibility date falls between July 1, 2013 and June 30, 2014, change your answer to question 23 to* ***"2," and sign and send us your SAR****. Save this worksheet for your records. Contact your financial aid office at your college, and tell them your eligibility date.*
- *If your eligibility date is after June 30, 2014, change your answer to question 23 to* ***"3," and sign and send us your SAR****.*

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