Student Financial **Aid**

A Department of Central Piedmont Community College

MAX TIME FRAME APPEAL FORM

Name: _____ **Student ID:** _____

Telephone Number: _____ **Email Address:** _____

Students who have been disqualified from receiving financial aid due to exceeding the 150% timeframe may appeal that decision by completing this form. Complete all sections of this appeal form to appeal your financial aid ineligibility. Failure to complete all sections or to submit all documentation will result in a delay in the decision of your appeal. (Lack of knowledge of the SAP Standards will not be grounds for the approval of an appeal).

STEP 1: Your Current Academic Information

Degree Objective: ☐ **Associate Degree** ☐ **Certificate** ☐ **Diploma**

Name of Program: _____

Number of Credits Remaining to Complete Degree?: _____

Catalog Year: _____ **Credit Hour Requirements for the Degree:** _____

Number of Credit Hours Earned Towards the Degree: _____ **Expected Graduation Date:** _____

Number of Credit Hours Left to Fulfill Requirement for Degree: _____

(Please attach a copy of your EVALUATION screen.)

STEP 2: Reason for Not Meeting Satisfactory Academic Standards

(Indicate the extenuating circumstances that have caused you to exceed the Maximum Time Frame for your program examples include: Illness, injury, etc. Specify start and ending dates. Attach additional pages if needed.)

Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on form, you may be subject to a fine of up to $20,000 or imprisonment for up to 5 years, or both.

Financial Aid/Veteran's Affairs – Central Piedmont Community College – PO Box 35009 – Charlotte, NC 28235-5009
Telephone: (704) 330-6240 Fax: (704) 330-5053

You may submit, fax or mail your documents to any of our six locations.

STEP 3: Explanation of Steps for Future Success

(Describe the steps you have taken to address the above circumstance(s) – and ensure that you will be able to follow the below timetable of remaining coursework for program completion. Attach additional pages if needed.)

STEP 4: Educational Plan - Timetable of Remaining Coursework for Program Completion

(All students submitting a Maximum Time Frame Appeal must also complete and submit the information below, indicating all remaining required courses in your academic program. Any extension of financial aid eligibility will be limited to only those courses that are required to complete your academic plan/degree.)

Fall 20 _____
Course Name & # SHC
_____
_____
_____
_____

Spring 20 _____
Course Name & # SHC
_____
_____
_____
_____

Summer 20 _____
Course Name & # SHC
_____
_____
_____
_____

Fall 20 _____
Course Name & # SHC
_____
_____
_____
_____

Spring 20 _____
Course Name & # SHC
_____
_____
_____
_____

Summer 20 _____
Course Name & # SHC
_____
_____
_____
_____

Fall 20 _____
Course Name & # SHC
_____
_____
_____
_____

Spring 20 _____
Course Name & # SHC
_____
_____
_____
_____

Summer 20 _____
Course Name & # SHC
_____
_____
_____
_____

Fall 20 _____
Course Name & # SHC
_____
_____
_____
_____

Spring 20 _____
Course Name & # SHC
_____
_____
_____
_____

Summer 20 _____
Course Name & # SHC
_____
_____
_____
_____

Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on form, you may be subject to a fine of up to $20,000 or imprisonment for up to 5 years, or both.

Financial Aid/Veteran's Affairs – Central Piedmont Community College – PO Box 35009 – Charlotte, NC 28235-5009
Telephone: (704) 330-6240 Fax: (704) 330-5053

You may submit, fax or mail your documents to any of our six locations.

STEP 5: Student Statement and Signature

I understand that I am requesting an appeal for continued financial aid eligibility. The timetable outlined above is for the **required coursework** for completion of my current program of study. I understand that any deviation from the above may result in my being disqualified from receiving any further financial aid.

I have attached a copy of my "Evaluation" screen indicating the courses I have taken and the courses needed to graduate.

Student Signature: _____ Date: _____

Appeal Deadlines

The completed form, typed statement and supporting documentation must be submitted by 5:00 p.m. on the due date as follows:

Semester	Deadline
➢ **Fall 2013**	**Monday, August 5, 2013**
➢ **Spring 2014**	**Monday, December 16, 2013**
➢ **Summer 2014**	**Friday, May 9, 2014**

Incomplete appeals will be returned without review.

FOR FINANCIAL AID OFFICE USE ONLY

Name of Program: _____ **Total Attempted Hours:** _____ **Total Earned Hours:** _____

Completion Rate: _____ **GPA:** _____ **# of Previous Appeals Approved:** _____

- ☐ **Appeal Denied due to insufficient documentation.**_____
- ☐ **Appeal Denied due to completion rate.**_____
- ☐ **Appeal Denied due to grade point average.**_____
- ☐ **Appeal Denied due to grade point average and completion rate.**_____
- ☐ **Appeal Denied.**
- ☐ **Appeal Approved.**

FINANCIAL AID APPEALS COMMITTEE: Committee Member: _____

- ☐ **Student submitted a copy of his/her program evaluation.**
- ☐ **Student submitted a copy of his/her educational plan.**
- ☐ **Student submitted the necessary documentation.**
- ☐ **Student completed the appeal in its entirety.**

☐ **APPROVED**
☐ **DENIED**
Comments:_____
_____
_____

Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on form, you may be subject to a fine of up to $20,000 or imprisonment for up to 5 years, or both.

Financial Aid/Veteran's Affairs – Central Piedmont Community College – PO Box 35009 – Charlotte, NC 28235-5009
Telephone: (704) 330-6240 Fax: (704) 330-5053

You may submit, fax or mail your documents to any of our six locations.

PRINT