



**Focus on details: Wear freshly polished shoes**

**Devote extra time to grooming and hygiene**



**Wear a tie and travel light**

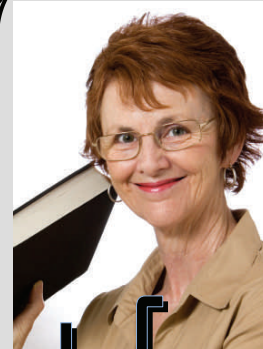


**Upgrading your appearance shows you care**

[www.cpcc.edu/career](http://www.cpcc.edu/career)  
**Career Services**



**Wear neutral colors and simple, easy styles**



**A smile can be your best accessory**

# How to look great for a job interview

# Interviewing Assistance

## Which would you prefer?

ONLINE Help

or

IN-PERSON Help

### Perfect Interview™ is an innovative online learning tool that can help you:

- Enhance your job interviewing skills and
- Develop an edge over your competition



#### How does it work?

- Respond to challenging questions asked by an interviewer during an online simulated interview
- Repeat each question as often as you like
- See examples of how someone else might answer
- If you get stuck, there is a built-in Interview Coach to offer help
- Record your simulated interview (with your webcam or ours) or just type your answers.
- Email it to a CPCC Career Counselor for advice – your own personal coach!

*This interviewing tool is provided by Career Services for the exclusive use of students, faculty, and alumni of Central Piedmont Community College. **You must sign up with your CPCC Student Email Address (SNAP) in order to be eligible for Perfect Interview.** Ask Career Services for Perfect Interview Instructions and the link to get started. Visit [www.cpcc.edu/career](http://www.cpcc.edu/career) to watch videos and read articles that will help you prepare.*

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## Mock Interviews (In-person)



Allow prospective job candidates to practice their interviewing skills in a simulated interview environment. Mock interviews provide constructive feedback to the participants to enhance job prospects by improving interview skills.

#### To Schedule a Mock Interview

Make an appointment at any Career Services location. Mock Interviews take one hour to complete, but your interview will last no more than 30 minutes. The remaining time will be used for you and your counselor to discuss your interview and to address questions you may have. Interviewees should bring a current copy of their resume to the mock interview. The interview will be videotaped for review. If interviewees would like to have a copy of the mock interview, they may bring a video tape for recording.

#### Preparing & Dressing for the Mock Interview

The key to a successful interview is preparation. All interviewees are encouraged to visit career services and view a brief interview skills video prior to their mock interview. Review the interview questions in the Career Guide and prepare answers for the sample interview questions. Dressing professionally is also an important part of the interview process and is a factor in the hiring decision. As a result, Mock Interview participants should dress in business attire for the interview. Feedback will be provided regarding the appropriateness of your attire.

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