



## PROGRAM

**Attendees will submit the participating course.** One technology resource will be covered per day, and at least one media element will be integrated in each of the online courses participating in the program.

PRE-SESSION ASSIGNMENT: [Click here](#) for the assignment.

### **SESSION I (MONDAY, May 14, 2007)**

#### **Audio enhanced lessons**

#### **Material needed for the session:**

- Content suitable from the first module/ unit/ week to be recorded as audio lesson. Estimated length of the document, one to two pages.
- Have a picture(s) that illustrates that lesson.

9:00 am – 9:30 am	Opening Reception (Breakfast included).
9:30 am – 9:40 am	Welcome Gary Nelson, Dean Instructional Development
9:40 am – 10:00 am	Welcome Melissa Vrana, Director of eLearning) Equipment assignment
10:00 am – 10:10 am	Break
10:10 am – 11:30am	<i>Apple Presenter</i> <ul style="list-style-type: none"><li>• <i>Basics of iPods</i></li><li>• <i>Formatted iPods for Macs and PCs</i></li><li>• <i>Tips to sync iPods when using more than one computer</i></li><li>• <i>When is it required to re-set the iPod</i></li><li>• <i>iTunes and Subscription</i></li><li>• <i>iTunes "U"</i></li></ul>

11:35 am - 1:30 pm

Audio enhanced lessons

- Difference between media files in an online course and web cast
- Media extensions supported by Blackboard, Moodle, and CPCC
- Recording Audio from your desktop computer
- Windows Sound Recorder (overview)
- Using Audacity to edit audio files
- Using music to enhance narration files
- Upload files to online courses
- CPCC www folder

*Catalina Ramirez, ID & Lane Grann-Stahl*

**SESSION II (Tuesday, May 15, 2007)**

**Open a world of educational possibilities with podcasting**

**Material needed for the session:**

- Content suitable from the first or second module/ unit/ week to be podcasted. Estimated length of the document, one to two pages
- 10 to 12 pictures to illustrate the narration above.

9:00 am - 9:30 am

**Overview of publishing content information to be accessed by subscription -RSS / XML Files (Catalina)**

Benefits of RSS / XML Feed in education

9:30 am – 10:30am

**Audio Podcast**

- Gary Ritter's case study
- Process overview

*Gary Ritter, History Instructor*

10:30 am - 10:45 am

Refreshment Break

10:45 am – 12:00pm

Creating a pod cast step-by- step/ hands-on

12:00pm – 12:10pm

Refreshment Break

12:15 am - 1:30 pm

**Slideshows**

- Gary Ritter's case study
- Process overview

*Gary Ritter, History Instructor*

Creating a slideshow cast step-by- step demonstration

*Catalina Ramirez, ID*

**SESSION III (Wednesday, May 16, 2007)**  
**Multimedia enhance your PowerPoint presentations**

**Material needed for the session:**

- A short lesson developed in PowerPoint

9:00 am - 10:00 am

Welcome and Introduction

*Learn about the authorPOINT software*

- What it does
- Examples of finished product
- Discuss other uses and possibilities
- Licensing agreement
- How to download and install

10:00am -11:00am

*Create your own lesson in authorPOINT*

- Open a PowerPoint lesson
- Launch authorPOINT tool
- Create settings for authorPOINT
- Record audio & video files with PowerPoint
- Build presentation

11:00am-11:15am

Refreshment Break

11:15am-1:30pm

*Finalize and Deliver your authorPOINT presentation*

10:30am – 1:30pm

Hands on doing the Presentations

*Erin Reed, ID & Lane Grann-Stahl*

## **SESSION IV (Thursday, May 17, 2007)**

### **Crazy Talk**

#### **Material needed for the session:**

- A frontal picture of yourself
- A frontal picture of something that you would like to represent (i.e. animals or important figures: Einstein, Mona Lisa, Cervantes Saavedra, Don Quijote...)

9:00 am - 11:30 am                      Creating lessons with a virtually animated instructor and classroom (Crazy Talk). [Click here](#) for training outline and learning objectives.

11:30am – 11:45pm                      *Adam Brooks, ID*  
Break

11:45a – 12:00p                          Building your own tutorials (ScreenCorder)

Introduction to Screencorder screen capture videos; demonstrations and uses

12:00p – 12:15p                          Demonstration of the creation of a Screencorder video; editing process; publishing

12:15p – 1:15p                            Hands-on exercise: How to Access the Online Student Orientation

1:15p – 1:30p                              Questions and answers and wrap-up

*Lane Grann-Stahl, ID*