

Jobs in Demand

July 2017 Report

Ready for your next career move? Start by knowing high-demand jobs in our local area.

Using the latest online tools, Central Piedmont Community College (CPCC) provides this report to help you better understand the job market. You may also learn about the credit and non-credit (continuing education) courses, programs and certifications for your career path.

Top 25 occupations

The table below ranks the top 25 occupations from the most recent six-month period (ending July 31, 2017) based on some 115,000 online job postings for Mecklenburg County and the Metropolitan Statistical Area (MSA) of Charlotte-Concord-Gastonia, NC-SC.

The more postings, the higher the rank.

Links for the specific occupations (left side) go to [O*NET Online](#) for details on a particular occupation’s job tasks, knowledge and skills needed, typical education level and more. The right-side column on CPCC programs links to [CPCC Career Coach](#) (see “Related Degrees” near end) or other webpages showing college programs that best match those occupations. Career Coach also offers details on wages and the area job outlook.

For more career resources, visit the [Changing Careers](#) page. Remember, CPCC courses and certificate programs change to meet your needs and occupational demand. For registration and schedules, visit www.cpcc.edu.

	Occupation (8-digit O*NET) (links to O*NET Online for occupation details)	Job Postings (6 mth.)	Suggested CPCC programs include:
1.	Registered Nurses	6,246	Nursing Degree
2.	Software Developers, Applications	5,082	Associate in Science Degree, Simulation and Game Development and more
3.	Heavy and Tractor-Trailer Truck Drivers	4,717	Transport Systems Technology -Truck Driving
4.	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	4,342	Marketing and Social Media, Communication
5.	Retail Salespersons	3,065	Computer Skills, Communication, Marketing and Retailing Concentration, Degree; College and Work Focus Programs
6.	First-Line Supervisors of Retail Sales Workers	2,280	Communication, Marketing and Retailing Concentration, Degree
7.	Managers, All Other	2,242	Business Administration Degree
8.	Management Analysts	2,177	Associate in Arts Degree, Certificates
9.	Customer Service Representatives	2,067	Computer Skills, College and Work Focus Programs, NC Career Readiness Certificate

10.	Maintenance and Repair Workers, General	1,683	Computer Integrated Machining degree, diploma and certificates; Mechatronics
11.	Human Resources Specialists	1,569	HR and Payroll, Communication, Computer Skills
12.	Computer Systems Engineers/Architects	1,519	Non-credit certificates and IT Infrastructure
13.	Computer Systems Analysts	1,476	Information Technology programs
14.	Information Technology Project Managers	1,433	Associate in Science Degree, IT Project Management
15.	Sales Managers	1,409	Leadership and Management, Marketing
16.	Business Intelligence Analysts	1,332	Non-credit Data Analytics
17.	Medical and Health Services Managers	1,266	Medical Office Administration, Leadership and Management
18.	Web Developers	1,135	Certificates, Computer Technologies Integration degree with diploma
19.	Laborers and Freight, Stock, and Material Movers, Hand	1,122	Forklift Operator Certification, Computer Skills, NC Career Readiness Certificate, College and Work Focus Programs
20.	First-line Supervisors of Food Preparation and Serving Workers	1,076	Hospitality Management, Nutrition & Foodservice Professional, ServSafe, Catering and Event Management
21.	Database Administrators	1,076	Information Technology Degree, Certificates
22.	Accountants	1,015	Accounting Degree and Certificate, QuickBooks, Professional Bookkeeper Certificate
23.	Secretaries and Administrative Assistants, Except Legal, Medical and Executive	1,062	Office Administration, QuickBooks, Professional Bookkeeper Certificate, Computer Skills
24.	Combined Food Preparation and Serving Workers, including Fast Food	1,046	ServSafe NC Career Readiness Certificate College and Work Focus Programs
25.	Stock Clerks, Sales Floor	1,025	Basic Computer Skills, NC Career Readiness Certificate College and Work Focus Programs

Specialized skills

The specialized skills in greatest demand as taken from these online job postings, ranked from highest demand, are the following:

1. Customer Service
2. Microsoft Excel
3. Microsoft Office
4. Sales
5. Scheduling
6. Project Management
7. Budgeting
8. Microsoft PowerPoint
9. SQL
10. Supervisory Skills
11. Customer Contact
12. Repair

Minimum education requirements

About 54 percent of the jobs from the total postings online (119,233) offered minimum education requirements. These showed the following:

- 31 percent require high school or vocational training
- 12 percent require an associate's degree
- 52 percent require a bachelor's degree
- 5 percent require a master's or doctoral degree

Top 25 occupations typically needing less than a four-year degree

During the six-month reporting period, there were 67,418 area postings for occupations that typically require less than a four-year degree. Occupations – ranked by number of postings – are the following:

1. Registered Nurses
2. Heavy and Tractor-Trailer Truck Drivers
3. Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products
4. Retail Salespersons
5. First-Line Supervisors of Retail Sales Workers
6. Customer Service Representatives
7. Maintenance and Repair Workers, General
8. Human Resources Specialists
9. Laborers and Freight, Stock, and Material Movers, Hand
10. First-Line Supervisors of Food Preparation and Serving Workers
11. Secretaries and Administrative Assistants, Except Legal, Medical, and Executive
12. Combined Food Preparation and Serving Workers, including Fast Food
13. Stock Clerks, Sales Floor
14. Computer User Support Specialists
15. Bookkeeping, Accounting and Auditing Clerks
16. Licensed Practical and Licensed Vocational Nurses
17. Nursing Assistants
18. Cashiers
19. First-Line Supervisors of Office and Administrative Support Workers
20. Medical Assistants
21. Critical Care Nurses
22. Network and Computer Systems Administrators
23. Cooks, Restaurant
24. Construction Managers
25. Insurance Sales Agents