

# Résumé Example – (Combination)

**JAMES BALE**

3212 Hunter Lane • Monroe, NC 28110 • 704-555-1234(H) • 704-555-4321(C) • jbale00@email.cpcc.edu  
linkedin.com/in/jamesbale

Skilled Machinist with over 13 years experience, specializing in CNC Programming and Operations and Motorsports Machining. Proven ability to manage projects and independently handle specialized assignments. Solid background in leadership with a demonstrated emphasis on safe and efficient operations.

**MACHINING SKILLS**

- SolidWorks Software
- AutoCAD
- Microsoft Excel, Word and PowerPoint
- Blueprint Reading
- CNC Mastercam
- Upkeep and maintenance of military aircraft engines
- Geometric dimensioning and tolerancing
- CNC TurboCAD/CAM
- Upkeep and maintenance of aeronautical equipment
- Mig, Tig and Stick Welding
- Manual and CNC set up and operations
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- CNC Programming
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**EXPERIENCE**

**Machinist** May 2015 – Present  
Carnes-Miller Gear Co., Inc. Locust, NC

- Set up manual and CNC machines; write basic programs and modify programs in response to problems encountered in test runs
- Set up and operate: lathes, mills, precision grinders, planers, slotters, shapers, and boring mills
- Calculate dimensions and tolerances using knowledge of mathematics and instruments such as micrometers and vernier calipers
- Use Takisawa TMM-250 Module 3 to produce complex parts

**EDUCATION**

Central Piedmont Community College Charlotte, NC  
**A.A.S., Machining Technology** May 2018  
**Certificate, Machining Technology:**  
CNC Programming and Operations December 2017  
Motorsports Machining December 2017

*Awards:*  
Phi Theta Kappa Honor Society, inducted April 2016  
Dean's List, Spring & Fall 2015, Spring 2016

**MILITARY EXPERIENCE**

**Navy Air Machinist Mate, Airman** 2007 - 2014  
Naval Air Station Pensacola Pensacola, FL

**Aviation Ordnanceman, Airman Apprentice** 2002-2007  
Naval Air Station Jacksonville Jacksonville, FL

**AV-H Aircraft Handler** 1998-2002  
USS Nimitz Aircraft Carrier San Diego, CA

*References available upon request*

Trying to decide if a combination résumé is right for you?

- Do you have strong writing ability?
- Would you like to use a hybrid format that combines the advantages of the functional and chronological styles?
- Is it okay if your résumé is two pages long? Most combination résumés exceed one page.

If you answered “yes” to all of the above questions, then a combination résumé might be right for you.