

# WELCOME TO CPCC!

## CPCC STUDENT SUCCESS CHECKLIST, CATO CAMPUS

*(Registration and Cashiering are located in a shared location in the Cato Entry Lobby)*

- \_\_\_\_ 1. Complete and submit Admissions form online, [www.cpcc.edu](http://www.cpcc.edu), or at the registration desk.
  - \_\_\_\_ 2. Provide Residency Documentation (if you think that you are eligible for in-state residency for tuition purposes) Please review the residency info at: [www.cpcc.edu/Admissions/Registration/residence.htm](http://www.cpcc.edu/Admissions/Registration/residence.htm)
  - \_\_\_\_ 3. Review the college catalog and choose program of study. You may purchase a college catalog for \$2.00 at the cashiering desk. The catalog can be accessed, free, at [www.cpcc.edu](http://www.cpcc.edu).
  - \_\_\_\_ 4. Request official high school transcripts (stamped w/ graduation date) and/or college transcripts. (sealed in envelope). Mail to CPCC Student Records (P. O. Box 35009, Charlotte, NC 28235) or drop off in Student Records. Call Students Records at 704-330-6625, to verify receipt.
  - \_\_\_\_ 5. Complete transcript evaluation form, [www.cpcc.edu/ican/students/Transcriptevalform.htm](http://www.cpcc.edu/ican/students/Transcriptevalform.htm), (allow a minimum of 2 weeks for transcript evaluations). Please note that students may receive an overview of degree requirements before transcripts have been officially evaluated.
  - \_\_\_\_ 6. Review the Placement Test at [www.cpcc.edu/testing\\_assessment](http://www.cpcc.edu/testing_assessment). Ask for a GNAT, guest account, to use a campus computer to practice. Make an appointment for the test at the Cato Registration Desk, or call (704)330-4841. Re-tests are not generally allowed. (If you have completed college level English and Math courses with a grade of "C" or higher, you will not need to take the test.) **Bring a photo ID.**
- \_\_\_\_ 7. Schedule an appointment (704) 330-4801 to meet with the counselor; bring catalog, test scores and this CPCC Student Success Checklist to the counseling appointment.
  - \_\_\_\_ 8. Register for recommended courses in person at any campus location or online at: [www.cpcc.edu](http://www.cpcc.edu) or by telephone (704) 330-6970.
  - \_\_\_\_ 9. Pay for your classes in person at the cashiering desk, or by credit card at [www.cpcc.edu](http://www.cpcc.edu) or via CHRIS at (704) 330-6970, or by mail with a check payable to: CPCC Financial Services, PO Box 35328, Charlotte, NC 28235.
- \_\_\_\_ 10. Request a parking decal at the cashiering desk or campus security and request a photo-student ID at the registration desk. Bring your tuition payment receipt.
  - \_\_\_\_ 11. Activate your SNAP account on any lab/library computer or at home at [www.cpcc.edu/snap](http://www.cpcc.edu/snap). It is your access code to computers, email, Blackboard, printing, library, tutoring, career information and much more.
  - \_\_\_\_ 12. View New Student Orientation: [www.cpcc.edu/ican/orientation](http://www.cpcc.edu/ican/orientation)
  - \_\_\_\_ 13. Purchase your textbooks at the campus bookstore or online at [www.cpcc.edu](http://www.cpcc.edu).
  - \_\_\_\_ 14. Attend your first class and follow registration schedule. Attendance is crucial to your success.

Student Name: \_\_\_\_\_ Counseling appt. date \_\_\_\_\_ & time \_\_\_\_\_