

REGISTRATION FORM

Date: _____	Term: _____	Operator's Initials: _____
Amount: _____	Due by: _____	
\$ _____		

Student Identification Number:

Please Print Neatly!

Last Name: _____ First: _____ MI: _____

COMPLETE ITEMS THAT CHANGED SINCE YOUR LAST REGISTRATION

Street: _____
Street number and name/apt no./route no./box no.

City: _____ State: _____ Zip: _____ County: _____ Country: _____

Phone: _____ 2nd Phone: _____ Emergency Contact: _____
Home (Cell Work)

Have you lived outside of NC during the past 12 months? Yes No
If yes, where _____ and why: Military Service Employment Other _____

Do you have a disability?* Yes No
*This information is collected VOLUNTARILY. State procedures require the College to collect it. It will be used only for statistical purposes.

REGISTRATION/ADD										
Course Prefix & Number	Sect	Location	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Office Only

Drop/Withdrawal							
Course Prefix & Number	Section	Reason Codes	Office Only	Code	Reasons:	Code	Reasons:
				C	Child Care	I	Illness (Personal/Family)
CM	Changed Mind/No Reason	L	Course load too heavy				
D	Course too Difficult	M	Misadvised				
DI	Dissatisfied w/Instruction	P	Personal				
E	Employment	R	Relocation				
EA	Excessive Absences/Fell behind	T	Transportation				
F	Financial	X	Course not what expected/Wrong class				
O	Other _____						

I certify the above information is true and accurate; and, I agree to make myself aware of the payment and refund policies.

Student's Signature _____ **Date** _____

When you register for classes at CPCC, you become financially obligated. It is your responsibility to pay all charges on your account by the due date (see above). If your financial aid, scholarship, or payment from an external source becomes unavailable or is insufficient, you must pay the balance immediately upon notification. It is your responsibility to ensure that our tuition and fees are paid in full.

State Refund Policy allows for a refund up to a specific point in the term, depending on the nature and length of the course. See the current class schedule or the CPCC website at <http://www.cpcc.edu/admissions/Registration/refunds.htm> for more information.

Student Right-to-know: Information concerning Central Piedmont Community College's completion and graduation rates as required by Public Law 101-542, "Student Right-to-Know" is available in the office of the Dean for Student Development.