

# Central Piedmont Community College

## ADMISSIONS INFORMATION FORM

**Thank you for your interest in  
Central Piedmont Community College.**

We welcome all students without regard to color, creed, disability, race, national origin, or sex and provide equal opportunities for education.

Admission to the College, however, does not mean that students will be admitted immediately to programs with specific admissions requirements.

Additional information about programs of study, tuition, College Services, and more can be found on the College's website at [www.cpcc.edu](http://www.cpcc.edu) or by calling CPCC Information Services at 704.330.2722.

## Welcome to CPCC!



**To begin the admissions process, submit a completed admissions form.**

(Former CPCC Students: If you have not enrolled at CPCC for two years or more, please submit a new admissions form.)

**Choose one of the following options to submit your completed form:**

**1. Online at [www.cpcc.edu](http://www.cpcc.edu)**

Complete this form, if you wish, and use as your guide for the online form.

**2. Mail. The address is:**

CPCC Admissions Office  
P.O. Box 35009  
Charlotte, NC 28235

**3. In-person at any CPCC campus:**

- Central Campus  
Central High Building  
Room 227  
1141 Elizabeth Ave.  
Charlotte, NC 28235  
704.330.2722  
704.330.6136 (Fax)
- Levine Campus  
Room 2145  
2800 Campus Ridge Rd  
Matthews, NC 28105  
704.330.4242  
704.330.4210 (Fax)
- Cato Campus  
Room 121  
8120 Grier Rd.  
Charlotte, NC 28213  
704.330.4844  
704.330.4884 (Fax)
- North Campus  
Claytor Building Room 1103  
11930 Verhoeff Dr.  
Huntersville, NC 28078  
704.330.4102  
704.330.4113 (Fax)
- Harper Campus  
Lobby  
315 West Hebron St.  
Charlotte, NC 28273  
704.330.4442  
704.330.4444 (Fax)
- Harris Campus  
Room 1102  
3210 CPCC W. Campus Dr.  
Charlotte, NC 28208  
704.330.4644  
704.330.4620 (Fax)

**To complete the admissions form and review the steps to enroll, please turn the page.**

## Steps in the Enrollment Process

**After submitting your application, all students need to:**

- Obtain your residence status for tuition purposes as determined by the College. (*Applicants who wish to be classified as in-state are responsible for providing documentation if requested to do so.*)
- If necessary to meet prerequisite requirements, have college skills assessed through placement testing.
  - Central Campus - Call 704.330.2722 to schedule an appointment.
  - Testing available at other CPCC campuses. (*See page 1 for numbers and locations.*)
- It is recommended that you review the Accuplacer study guide available online. Go to [www.cpcc.edu/testing\\_assessment/](http://www.cpcc.edu/testing_assessment/). Click on Placement Testing, then on Accuplacer Study Guide.*
- Set up your CPCC Login and password to gain access to student electronic services like e-mail, e-locker, computer login, and Blackboard courses. Go online to [www.cpcc.edu](http://www.cpcc.edu) and choose the link "CPCC Login".
- Register for class.
- Pay for your classes as instructed.
- Have your CPCC I.D. made.
- Pick up a parking decal.

**Degree, diploma, certificate students will also need to:**

- Take placement tests if you have not passed college level English and mathematics with a "C" or better. (*See 3rd box in first column for testing options.*)
- Have official copies of high school transcripts (and college, if any,) mailed to CPCC. (*High school transcript with graduation date must be on file prior to graduation from CPCC programs unless you have earned an associate's degree or higher from an accredited institution.*)
- To have previous college credits reviewed for transfer, complete a transcript evaluation request form. (*Available on-line or from Student Records at any CPCC campus*)
- Apply for financial aid, scholarships or veterans benefits if interested. (*If applying for financial aid, first complete the Free Application for Federal Student Financial Aid, available at all CPCC locations and online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)*)
- Meet with an academic advisor. (*Central Campus – Central High 212 or call for advising options at other CPCC campuses.*)  
 Advisor will:
  - Interpret placement test scores.
  - Assist with selection of courses for first term.
  - Assign faculty advisor.
  - Provide dates for orientation sessions.
- Participate in a new student orientation to learn about College resources and programs. To view orientation options, go to <http://www.cpcc.edu/ican> and click on Orientation.

Student Identification Number:

\_\_\_\_\_  
*(Issued by CPCC for Identification Purposes.)*

### **\*Health Sciences Students\***

*Additional Step*

Obtain Health Sciences information packet. Available at any CPCC campus, on Central Campus in Terrell Bldg. (3rd floor lobby), by calling 704.330.6725 or online at [www.cpcc.edu/Health\\_Sciences/](http://www.cpcc.edu/Health_Sciences/)

## 2 CONVENIENT WAYS TO REGISTER:



ONLINE

IN-PERSON

### **Admissions/Registration/Records**

*Normal Office Hours at all campuses*

**Monday—Thursday**

8:00 am— 6:00 pm

**Friday**

8:00 am— 5:00 pm

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_  
 \_\_\_\_\_  
 Previous Name: \_\_\_\_\_

**Contact Information**

Street number & name / Apt. No. / P.O. Box  
 \_\_\_\_\_  
 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

You are a resident of what state? \_\_\_\_\_ If North Carolina, what county? \_\_\_\_\_

1st # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ (  Home  Cell ) 2nd # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ x \_\_\_\_\_ (  Work  Cell )

E-Mail address \_\_\_\_\_

**Emergency Contact Information (EMER)**

Name \_\_\_\_\_ Emergency phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**PERSONAL INFORMATION**

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*(Used for information purposes only.)*

Birth date: Month/Day/Year \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Ethnicity: Are you Hispanic/Latino?  Y  N  
 Hispanic/Latino: Mexican, Puerto Rican, Cuban, Central, or South American, or other Spanish origin or culture, regardless of race.

Race: *(Check one or more)*

- American Indian or Alaska Native
- Asian
- Black or African-American
- Native Hawaiian or other Pacific Islander
- White or Caucasian

Sex:  F  M *(Check one)*

**CITIZENSHIP INFORMATION (FPER)**

Select the appropriate designation:

- US Citizen
- Non-citizen, Country of Citizenship \_\_\_\_\_
- Permanent Resident Alien  
 Resident Alien Card Number \_\_\_\_\_  
 Issue Date: Month/Day/Year \_\_\_\_ / \_\_\_\_ / \_\_\_\_
- Refugee
- Non-Immigrant Alien  
 Non-Immigrant Visa Type: *(Check one)*  
 B1  B2  F1  H1  J1  Other (OV)  
 No visa/Undocumented (NV)

Do you have difficulty with English because it is not your native language?  Y  N *(Check one)*

**EDUCATION HISTORY**

High school attended:

Name: \_\_\_\_\_

Location:

NC High School: County _____ <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Home School	Out of State: State _____
	Out of Country: Country _____

Dates Attended: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

Track: *(Check one) (XNCA)*

- Tech Prep (TP)
- College Prep (CP)
- General Prep (GP)
- Occupational Prep (OP)
- Other (OT)
- College Tech Prep (CTP)
- Tech University Prep (TUP)
- Career Prep (CAP)
- Vocational Prep (VP)
- Unknown (UN)

If you graduated High School, which type of diploma did you receive?

- Traditional HS (12)
- Completed GED(--)
- Adult HS(13)

Highest educational level completed: *(Check one) (XNCA)*

- K-11: \_\_\_\_
- High School Graduate
- Vocational Diploma (14)
- Associate Degree (15)
- Bachelor's Degree (16)
- Master's Degree or higher (17)

Are you currently on suspension or expulsion from any other college or university?  Y  N *(Check one)*

Schools attended:

*If enrolling for a degree or program, you must request that copies of your transcripts (high school included) be sent to the Admissions/Records Center. High school transcript must include date of graduation. Students who have earned an Associate or higher degree from an accredited institution should submit only college transcripts.*

Name: \_\_\_\_\_

Location: \_\_\_\_\_

Dates Attended: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_

Location: \_\_\_\_\_

Dates Attended: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_

Location: \_\_\_\_\_

Dates Attended: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

<p align="center"><b>RESIDENCY INFORMATION</b></p> <p><i>North Carolina Law (G.S. 116-143.1) requires that "To qualify as a resident for tuition purposes, a person must have established legal residence for at least 12 months immediately prior to his/her classification as a resident for tuition purposes."</i></p> <p><i>Domicile-One's permanent dwelling place of indefinite duration, as distinguished from a temporary place of abode; synonymous with "legal residence."</i></p> <p><i>It is the responsibility of the applicant to prove status as an in-state resident.</i></p> <p>I have lived in North Carolina since:                  Month/Day/Year ____ / ____ / ____</p> <p>Have you lived in North Carolina continuously for the past twelve months? <input type="checkbox"/> Y <input type="checkbox"/> N (Check one)                  If NO, what state or country? _____</p> <p>State in which you pay income tax as a resident ____</p> <p>Drivers License or State Identification:                  State: ____ Number: _____                  Issue Date: _____                  Expiration Date: _____</p>	<p align="center"><b>EMPLOYMENT INFORMATION (XNCA)</b></p> <p>Employment status while enrolled:</p> <p><input type="checkbox"/> Employed full-time 40 or more hrs/wk (E4)</p> <p><input type="checkbox"/> Employed part-time 21-39 hrs/wk (E3)</p> <p><input type="checkbox"/> Employed part-time 11-20 hrs/wk (E2)</p> <p><input type="checkbox"/> Employed part-time 1-10 hrs/wk (E1)</p> <p><input type="checkbox"/> Unemployed and seeking a job. (US)</p> <p><input type="checkbox"/> Unemployed and not seeking a job. (UN)</p> <p><input type="checkbox"/> Retired (R)</p>
<p align="center"><b>MILITARY/VETERANS INFORMATION</b></p> <p>Are you a veteran? <input type="checkbox"/> Y <input type="checkbox"/> N</p> <p>Are you eligible for VA benefits? <input type="checkbox"/> Y <input type="checkbox"/> N</p> <p>Are you active duty military or military dependent? <input type="checkbox"/> Y <input type="checkbox"/> N</p> <p>If active duty, are you stationed in NC? <input type="checkbox"/> Y <input type="checkbox"/> N</p> <p>If active duty, is NC your Home of Record? <input type="checkbox"/> Y <input type="checkbox"/> N</p> <p>If military dependent, what is Military ID card expiration date: Month/Day/Year ____ / ____ / ____</p>	<p align="center"><b>GOALS INFORMATION</b></p> <p>What is your main reason for attending? (Check one)</p> <p><input type="checkbox"/> Enhance new employment skills (EN)</p> <p><input type="checkbox"/> Enhance present employment skills (EP)</p> <p><input type="checkbox"/> Degree, Diploma, Certification (GR)</p> <p><input type="checkbox"/> Goal Unknown (GU)</p> <p><input type="checkbox"/> Personal interest/self enrichment (PE)</p> <p><input type="checkbox"/> Prepare for transfer to a four-year college (TR)</p> <p>I plan to begin classes:                  Year: ____                  Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer</p> <p>I plan to attend:  <input type="checkbox"/> Day <input type="checkbox"/> Evening/Weekend <input type="checkbox"/> Internet</p> <p>What is your <b>PROGRAM OF INTEREST</b>:                  _____                  (Select a number from the Educational Goals page)</p>

**CERTIFICATION OF ACCURACY**

*I certify that the responses on this form are true and complete, and I understand that, if found otherwise, it may be cause for delay or denial of admission, loss of credit or dismissal. I agree to abide by the rules of the College.*

Applicant's Signature (required) \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

<p>___ Accepted at: _____ Date: _____</p> <p>___ U.S. Mail Date: _____</p> <p>___ Accepted by _____</p> <p>_____</p> <p>Master File Created (date) _____ Initials _____</p> <p>___ SHAP/RGPE Completed</p> <p>Admit Type: ___ PR ___ AD</p> <p>___ EMER Completed</p> <p>___ XNCA Completed</p> <p>___ FPER Completed (If applicable)</p> <p>___ STRK Completed</p> <p>Notes (STRK ) _____</p> <p>_____</p> <p>_____</p>	<p>Student Identification Number: _____</p> <p>Residency checked by _____ Initials _____</p> <p>___ In State ___ Out-of-State ___ Need more docs</p> <p>___ H.S. Transcript In _____ Initials _____</p> <p>___ College Transcript In _____ Initials _____</p> <p>___ Checked for Other Folder _____ Initials _____</p>
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Central Piedmont Community College  
**EDUCATIONAL GOALS**

Choose the degree and area which most closely represents your area of interest and enter the code as your **Program of Interest** on page 4 of the Admissions Form.

**COLLEGE TRANSFER** (For those planning to transfer from CPCC to a 4-year college, the first two years of a 4-year major)

**Associate in Arts (AA) Degree ..... A10100**

Examples:

Business/Accounting	Education	Nursing	Sociology	Undecided College Transfer A10100C
English	History	Psychology	Political Science	Other _____

**Associate in Science (AS) Degree ..... A10400**

Examples:

Biology	Chemistry	Engineering	Math	Other _____
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**Associate in Fine Arts (AFA) Degree ..... A10200**

Art

Music	Dance	Other _____
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**OTHER ASSOCIATE DEGREE PROGRAMS**

**Associate in Applied Science (AAS) Degree Programs**

(These programs are designed for employment. However, some programs may be accepted by senior institutions toward specific degree programs. See program counselor for details.)

Accounting ..... A25100	Early Childhood Education..... A5220	Mechanical Engineering Technology..... A40320
Advertising and Graphic Design ..... A30100	Electrical/Electronics Technology ..... A35220	Mechatronics Technology ..... A40350
Air Conditioning, Heating and Refrigeration Technology..... A35100	Electrical Engineering Technology ..... A40180	Medical Assisting ..... A45400
Architectural Technology ..... A40100	Electronics Engineering Technology..... A40200	Medical Laboratory Technology..... A45420
Automotive Systems Technology ..... A60160	Fire Protection Technology ..... A55240	Medical Office Administration ..... A25310
Baking and Pastry Arts..... A55130	Geospatial Technology..... A40220	Networking Technology ..... A25340
Business Administration ..... A25120	Graphic Arts and Imaging Technology ..... A30180	Nondestructive Examination Tech ..... A50350
Human Resources Management Conc..... A2512C	Flexography Concentration ..... A3018A	Nursing, Associate Degree ..... A45110
International Business Conc..... A2512D	Health Information Technology..... A45360	Office Admin ..... A25370
Marketing and Retailing Conc..... A2512F	Heavy Equipment & Transport Tech ..... A60240	Legal Concentration ..... A2537A
Cardiovascular Technology ..... A45170	Horticulture Technology..... A15240	Paralegal Technology ..... A25380
Civil Engineering Technology ..... A40140	Hotel and Restaurant Management ..... A25240	Physical Therapist Assistant ..... A45640
Computer Engineering Technology ..... A40160	Human Services Technology..... A45380	Respiratory Therapy..... A45720
Computer Information Technology ..... A25260	Development Disabilities Conc..... A4538A	Simulation & Game Development..... A25450
Computer Technology Integration ..... A25500	Substance Abuse Concentration ..... A4538E	Surgical Technology ..... A45740
Criminal Justice Technology ..... A55180	Interior Design ..... A30220	Surveying Technology ..... A40380
Culinary Technology..... A55200	Interpreter Education ..... A55300	Turfgrass Management ..... A15420
Dental Hygiene..... A45260	Machining Technology ..... A50300	Web Technologies ..... A25290
	Manufacturing Technology ..... A50340	Welding Technology ..... A50420

**Associate in General Education (AGE) Degree A10300**

(For those not interested in a complete career-oriented program, or who do not intend to transfer to another college, or who want to take courses to meet a special personal or vocational objective.)

**DIPLOMA PROGRAMS**

Accounting.....D25100-D1	Geographic Information Science ..... D40220-D2	Office Administration/ General Clerical Skills..... D25370-D1
Air Conditioning, Heating & Refrigeration Technology.....D35100	Geography..... D40220-D1	Office Administration/ Word Processing Operator ..... D25370-D2
Auto Body Repair.....D60100	Geomatics ..... D4220-D3	Oracle Administration ..... D25500-D2
Automation.....D40180-D1	Heavy Equipment & Transport Technology..... D60240	Paralegal Technology ..... D25380
Automotive Systems Technology ..... D60160	Horticulture Technology..... D15240	Power Systems and Alternative Energy... D40180-D2
Basics of Manufacturing.....D40320-D3	Hotel Management..... D25240-D1	Pre-Architecture Diploma ..... D40100-D1
Communications.....D40200-D2	Information Technology..... D25500-D7	Programming Diploma ..... D25130-D5
Computer Hardware.....D40160-D1	Instrumentation and Control ..... D40200-D1	Residential Interior Decoration ..... D30220-D1
Concepts of Manufacturing ..... D40320-D2	Java Software Development..... D25500-D4	Restaurant Management..... D25240-D2
Concepts of Mechanical Design.....D40320-D1	Machining Technology ..... D50300	Sql Server Administration ..... D25500-D3
Cyber Crime & Digital Forensics.....D25500-D1	Medical Assisting ..... D45400	Turfgrass Management Technology ..... D15420
Dental Assisting ..... D45240	Net Software Development ..... D25500-D5	Welding Technology ..... D50420
Electrical/Electronics Technology ..... D35220	Nuclear Plant Inspection ..... D50350-D1	
Electrical Design.....D40180-D3		

**CERTIFICATE PROGRAMS**

In addition to the following certificate programs, CPCC offers a specific series of technical/vocational skill courses which usually can be completed in one year or less. See CPCC Catalog for details.

Basic Law Enforcement Training (BLET).... C55120      Cytotechnology ..... C45220

**UNDECIDED STUDENTS planning to pursuing a Degree, Diploma or Certificate.....T90990U**  
Not eligible for financial aid.

**SELF-IMPROVEMENT/SPECIAL INTEREST CLASSES ..... T90990**  
Not eligible for financial aid. Includes but is not limited to curriculum class for:

Non-degree seeking students	Transient students	Pathways students
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**CORPORATE AND CONTINUING EDUCATION CLASSES ..... ConED**  
Not eligible for financial aid. Includes but is not limited to:

Construction Institute	Institute for Entrepreneurship	Personal Interest
Corporate Training	NC Vehicle Inspection	Real Estate/Appraisal/Insurance/Notary
Industry & Manufacturing	Quality Program	Teacher's Education

**BASIC SKILLS (May require a different application. Contact the Department for more information) .....BSP**

Adult Basic Education (ABE)	Adult English as a Second Language (ESL)	General Educational Development (GED)
Adult Basic Literacy Education (ABLE)	English as a Second Language (EFL)	Work Place Learning..... (WPL)
Adult High School Diploma (AHSD)	Human Resource Development (HRD)	