Basic Checklist

Have you demonstrated all of the following?

_____ Capacity (legal ability to make NC your permanent home)

_____ Presence (currently residing in NC)

_____ Intent (performed various actions to make NC your permanent home for an indefinite period of time)

_____ Duration (maintained legal residence for at least 12 months prior to submitting an application for residency classification)

Steps in the Residency Classification Process

To check your residency status for tuition information, log in at https://secure2.cpcc.edu/snap/.

If you are classified as out-of-state and you feel that this is incorrect, check:

• The requirements for establishing residency for tuition purposes.

• Bring supporting documentation to any CPCC Admissions/Registration Office:

  Cato Campus • 704-330-4844
  Central Campus • 704-330-6006
  Harper Campus • 704-330-4442
  Harris Campus • 704-330-4644
  Levine Campus • 704-330-4242
  North Campus • 704-330-4102

For a copy of the North Carolina statute (G.S. 116-143.1) governing the residency qualifications for in-state tuition, visit http://www.ncga.state.nc.us/gascripts/Statutes/Statutes.asp

To update your residency status, contact the Admissions or Registration Office at any CPCC campus. For additional information, visit www.cpcc.edu/admissions/admissions

www.cpcc.edu
Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina and be eligible for a tuition rate lower than nonresidents. This benefit is reserved for individuals who are actual legal residents of North Carolina.

The North Carolina General Assembly wants the lower tuition to be available only to NC legal residents. There is no automatic right to be classified as an in-state student, and it is the student’s responsibility to verify residency status. The following tests are the basics for determining residency:

- **Capacity and Presence**—the student must have the ability to make NC their permanent home and must be physically present in the state of NC.
- **Intent**—the student must perform various actions to make NC their permanent home (a place to which one intends to always return).
- **Duration**—the student must be a legal resident and remain a legal resident for at least twelve months immediately prior to classification.

### The starting point: establishing domicile home

A student’s home is a permanent dwelling place of indefinite duration and is established by:

- **Birth or operation of law**—a minor (under age 18) is presumed to be of the house of his/her parents.
- **Choice**—a person may establish a home of their choice.

### Actions and activities: establishing intent

A student may prove by his/her actions where he/she has established a home. These actions indicate intent.

- living or not living in the home of one’s parents
- source of financial support
- payment of income taxes
- vacations and time away
- work history
- time one enters the state
- possession of a driver’s license
- car registration and/or insurance
- registration to vote and voting history
- jury duty
- income tax withheld

Applicants must make a statement as to their length of state residency. A 12-month qualifying period of maintaining an actual home rather than a temporary residence incident to enrollment is required to qualify an applicant as a resident for tuition purposes.

### Specific issues

Special rules and circumstances may affect some students:

- Minors
- Married persons
- Members of the armed forces
- Aliens and refugees
- Federal personnel
- Prisoners

Exceptions may be made for certain minors, families transferred by business within the past 12 months (space available up to 1% of total out-of-state students), students with employer-paid tuition, lawfully admitted aliens who are NC public high school graduates, non-profit corporation sponsorships, teachers, emergency workers and persons 65 years or older.

### Important notes

It is the student’s responsibility to provide the College with the necessary information to prove in-state status. Remember this formula:

Capacity + Presence + Intent + 12 Months