



**ACADEMIC LEARNING CENTER**  
**Instructor Referral Form**

Date: \_\_\_\_\_ Student: \_\_\_\_\_ Course: \_\_\_\_\_ Section \_\_\_\_\_

I am referring this student to the Academic Learning Center for **Remedial/Developmental** work.  
Students referred to the ALC must be experiencing academic difficulty in a curriculum course.

Instructor's Signature \_\_\_\_\_

Instructor's Name Printed \_\_\_\_\_

*Thank You for Your Referral*

Note to the **student**:

Please take this form to the Academic Learning Center on your campus. The tutoring staff will be glad to assist you.

Note to the **instructor**:

Students are NOT to use referral authorization to work on **homework assignments**. The ALC will also need a referral from you when students access computer-based tutorials for individual work in your discipline.

\_\_\_\_\_ Math Lab      \_\_\_\_\_ Writing Lab      \_\_\_\_\_ Computer Lab      \_\_\_\_\_ Peer Lab